

Adjutant General's Corps Association Privacy Policy

Who we are

Our website address is: <https://www.agcassociation.co.uk>

Personal data

The following is to explain your rights and to give you information you are entitled to under the Data Protection Act 2018.

Please note this refers to your personal data (your name; address and anything that could be used to identify you personally).

Why are we collecting or processing your data?

By contacting The AGC Association or The AGC Forming Corps Associations, via this website you are submitting elements of your personal data. By doing this you are accepting that we may hold your details securely on email servers or within databases within The AGC HQ. Your inclusion on these databases is because you are a current member of The AGC or forming Corps Associations or wish to serve as an officer within the AGC Corps Association.

Our website (www.agcassociation.co.uk) is operated through a third-party provider; Whitefuse.com When using our site, you do so under the provider's privacy and data protection policy. The AGC does not store any of the personal or financial information you submit through this website.

Whitefuse.com is compliant with: PCI DSS and holds ISO 27001 and ISO 27018 certification.

Any personal data we do hold is treated in the strictest confidence. If any serving AGC Association members have concerns with regards to the storage and processing of their personal data they should Email: Corpshq@outlook.com

Our Legal basis for processing your personal data.

The Data Protection Act 2018 states that, as a Charitable Organisation, The AGC may process personal data as necessary for the effective performance of providing information, processing applications, or administering memberships or affiliations.

With whom we will be sharing your personal data.

The AGC does not share your data with any third parties outside of the organisation.

For how long we will keep the Personal data, or criteria used to determine the retention period.

Your personal data will be held for as long as you are a current member of The AGC Association. For more information on our records management and data retention policy email: Corpshq@outlook.com

Upon receiving a request to cancel membership, notification of death, or other circumstances that affect your membership of the AGC, all data will be destroyed securely in line with the Data Protection Act 2018.

Your Rights

Under Data Protection legislation you have the following individual rights with regards to your personal data:

- The right to be informed about the collection and use of your personal data
- The right of access your personal data and supplementary information
- The right to have inaccurate personal data rectified, or completed if it is incomplete
- The right to erasure (to be forgotten) in certain circumstances
- The right to restrict processing in certain circumstances
- The right to object to processing in certain circumstances
- The right to withdraw consent (where relevant)
- Right to complain to the information Commissioner

Further information can be found at: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

Transfer of Personal data to other Countries

Your data will not be sent overseas.

Automated decision making

Your data will not be used for any automated decision making.

How we store your data

Your data will be stored in a secure government IT system.

Website Cookies Policy

What are cookies? Cookies are text files that are stored on your device. Each cookie is unique to your web browser. It will contain some anonymous information such as a unique identifier, the website's domain name and relevant date digits.

Necessary cookies. Allow us to offer you the best possible experience when accessing the navigating through the AGC Association website.

Functionality cookies. Allow us to operate the site in accordance with the choices you make. This can include a username and remember any customized features for future visits.

Analytical cookies. Allows us and third-party cookies to collect aggregated data for statistical purposes on how our visitors use the website. These cookies do not contain any personal information and are only used to help us improve your user experience.

How to delete cookies. If you want to restrict or block cookies that are set by our website, you can do so through your browser settings.

How to complain if you are not happy

If you are unhappy with how any aspect of this privacy notice, or how your personal information is being processed, please contact:

MOD Information Rights Team, Ground floor, zone D, Main Building, Whitehall,
London SW1A 2HB

Email: cio-dpa@mod.uk

They will acknowledge your complaint within 5 working days and send you a full response within 20 working days. If they can't respond fully in this time, they will write and let you know why and tell you when you should get a full response.

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow,
Cheshire, SK9 5AF

Tel: 0303 123 1113

Email: casework@ico.org.uk

<https://ico.org.uk/global/contact-us/>