



*AURA Insight is a company limited by guarantee, registered in England No. 03175954*

## Notice to all members

### Annual General Meeting 2022

Notice is given that the Annual General Meeting of the Members of AURA Insight will take place virtually via Zoom on Thursday 8<sup>th</sup> December starting at 9.00am.

#### The formal business of the meeting will be as follows:

1. To receive the Annual Report on behalf of the AURA Council for the year ended 30 June 2022.
2. To receive the Annual Accounts of AURA for the year ended 30 June 2022, including the company Balance Sheet and Profit and Loss Account.
3. To elect members of the AURA Council in place of those retiring and additional members of the Council (see below for process).

#### The special business of the meeting will be as follows:

4. To vote on the adoption of a proposed change to the AURA Constitution (see below for proposal).
5. To ask any questions of the AURA Council.

#### Proposed change to the AURA Constitution (additions in green, removal in red)

##### GENERAL MEETINGS

[Article] 10. A general meeting of the Company shall be held ~~in every calendar~~ before the end of February in the subsequent financial year that follows the end of the latest financial year as its Annual General Meeting at such time ~~(not being more than fifteen months after the holding of the last preceding General Meeting)~~ and place as the Council shall appoint provided that so long as the Company shall hold its first Annual General Meeting within eighteen months of its incorporation it need not hold it in the year of its incorporation or in the following year.

##### AURA Council election

No person other than a member of the Council retiring at the meeting shall be eligible for election unless, not less than fourteen nor more than twenty-one days before the date appointed for the meeting, a notification by email is sent to the AURA Chair [admin@aura.org.uk](mailto:admin@aura.org.uk) signed by the person seeking election and proposed by another member entitled to attend and vote.

##### AGM Notes

For the purposes of this Annual General Meeting, 10 individual members of AURA present shall form a quorum (Article 15 of AURA Constitution).

An AURA Member who is entitled to attend and vote at the above-mentioned meeting is entitled to appoint a proxy in writing.

AURA Members are encouraged to send any questions they may have in relation to the business of the meeting as soon as possible via email to the AURA Chair [admin@aura.org.uk](mailto:admin@aura.org.uk) The AURA Council will try to answer as many questions as possible during the meeting and will, if necessary, reply subsequently to the person asking the question and make a note of the response in the minutes of the AGM.

**The date of this notice is: Friday 18th November 2022**

**Tim Steere, AURA Chair**