

DRAFT
Minutes of 13th Annual General Meeting of
BAPA as a Private Limited Company



Friday 26th January 2024
Virtual – on Microsoft Teams

1	Meeting commenced at 9.00hrs. Apologies – There were no apologies received for the meeting. The meeting was quorate ($\geq 10\%$ of 95 - attended by 27 members).
2	Minutes of 37th/12th AGM January 2023 No issues raised with Draft Minutes. Minutes accepted. Minutes accepted
3	Matters arising –NIL
4	Chair’s report including BAPA/BAAP Federation – Members were welcomed. The Chair spoke to her report. Chair also passed on the sad news of the recent death of Ken Abban who was a long term member of BAPA and had acted as Regional Representative and then as Treasurer. The Chair had sent Best Wishes to his family on behalf of BAPA. Please refer to the circulated report. Chair was pleased to announce Dr Shankar Rangan as the winner of the BAPA Award for Outstanding Contribution to Audio Vestibular Paediatrics. Members were encouraged to read the citation. Anne Marsden to hand over the role of Chair at the end of the meeting to Jo Harris. Acceptance proposed by V Hickson, seconded by J Harris – passed unanimously. Report accepted
5	Reports – all circulated by email in advance of meeting. Treasurers report – The treasurer spoke to her report and the accounts which have been circulated. During the change over to Direct Debit there was a decrease in members by eleven. However there have been some new members which is positive. The cost of the hybrid meeting last year was high. A decision about all virtual or all face to face for future meetings will be needed and members were encouraged to give their preference. A suggestion was made of alternating between the two options. The full Accounts have been circulated to all members. Please refer to the circulated accounts and report. Acceptance proposed by A Marsden, seconded by T Davis – passed unanimously. Report accepted
6	Election of Officers – Rakesh Tailor was co-opted as a Trustee during the year and therefore stood for formal election He was proposed by Anne Marsden seconded by Ann Large – accepted by the meeting. Shailaja Kottapalli – Proposed by Anne Marsden and Seconded by V Hickson – accepted by the meeting. Tracey Davis and Anne Marsden stood down. Anne Marsden was unanimously re-elected by the meeting. Members were encouraged to consider becoming executive committee members and then also Trustees as it is best not to be a static process. ACTION: All members
7	Regional Representation – Reports were circulated by email in advance. There has been continued networking and meetings. See circulated reports. ACTION: All members
8	BAPA Award for Outstanding Contribution to Audiovestibular Paediatrics and BAPA Presentation Prizes – Dr Shankar Rangan has been awarded the BAPA Award for Outstanding Contribution to Audio Vestibular Paediatrics. Dr Khaled Zanaty awarded a presentation prize for Aminoglycoside Induced Ototoxicity: An audit to introduce rapid genotyping to detect m.1555A>G in NICU ACTION: All members
9	Any other Business –There being no other business the meeting was closed at 9.27am.