



British Association of Perinatal Medicine - Constitution

1. Name

The Association shall be named the British Association of Perinatal Medicine.

2. Aim

The aim of the Association shall be to improve standards of perinatal care by supporting all those involved in perinatal care to optimise their skills and knowledge, deliver and share high quality safe and innovative practice, undertake research, and promote the needs of babies and their families.

3. Membership

Membership is open to anyone engaged in the practice, teaching or advancement of perinatal medicine or who provides care to families of babies requiring additional care.

The Executive Committee reserves the right to seek further information and to defer, decline or rescind membership applications.

4. Honorary Membership

At the AGM, the Association shall welcome into Honorary Membership those whom it wishes to honour.

Honorary members:

will have made a significant contribution to the field of perinatal medicine on a national or international level

and/or

will have demonstrated outstanding commitment to the work of the British Association of Perinatal Medicine.

All nominations for Honorary Membership must be received by the BAPM office no less than three calendar months prior to the AGM.

The Executive Committee shall consider all such nominations and reserves the right to seek further information and to defer or decline nominations.

5. Officers of the Association

The Officers shall comprise a President, Honorary Secretary and Honorary Treasurer. These Officers will also act as trustees for the Association.

The President shall be elected at the AGM one year prior to the retirement of the current office holder and shall serve for that year as President Elect and the following three years as President.

Officers will be eligible to apply for other Officer roles, however, there should be no overlap of these roles during their tenure.



In the unlikely event that an Officer is unable to complete the full term of three years, an Acting President, Acting Honorary Secretary or Acting Honorary Treasurer shall be appointed from amongst members of the Executive Committee until the due process of nomination and election is completed at the next AGM.

6. Executive Committee

The Executive Committee shall consist of the Officers of the Association, Representatives elected from the membership, and, as applicable, the President Elect.

There will be three membership representatives elected to the following roles:

1. Nursing / ANNP / AHP Representative
2. Trainees Representative
3. LNU/SCU Representative

There will also be a number of themed representatives elected to best support the delivery of BAPM's work programme. These themes should be decided by the Executive Committee members and agreed by a majority vote. For example:

1. Quality Representative
2. Research and Data Representative
3. Networks Representative
4. Working Groups and Publications Representative
5. Education, Training and CPD Representative
6. Membership and Communications Representative

The Representatives and Officers shall be elected at the AGM and hold office for three years. Only ordinary members shall be eligible to become Officers or Representatives on the Executive Committee. Nominations from ordinary members must be submitted on the appropriate form to be received by the BAPM office no less than three calendar months before the next AGM. If a vote is necessary, only ordinary members will be eligible to vote.

Any ordinary member can apply for any post with the following exceptions:

- The Nursing / ANNP / AHP Representative should be a practising nurse, ANNP or AHP.
- The Trainees Representative should be a paediatric trainee with at least two years before their CCT date from the time of their appointment.
- The LNU/SCU Representative should work in an LNU or SCU.

Care should be taken to ensure that all the devolved nations of the UK contribute to BAPM's work programme. If a devolved nation is not represented on Executive Committee for a period then the Officers should ensure that a regional specific role is added to the committee representatives, or a representative that works in a devolved nation is consulted when appropriate. If needed, representatives from devolved nations or other relevant groups can attend Executive Committee meetings as guests at the discretion of the Officers. It is expected that the Executive Committee shall consist of no more than 15 members.



At the end of their tenure all Executive Committee members are expected to support the incoming Officer or Representative during a handover period of up to one year.

The President may stand for election for one term of three years. All other committee members may stand for election for up to two terms of three years each.

A parent support organisation representative nominated by the Officers shall be invited to attend meetings of the Executive Committee ex officio.

The input of obstetricians to the work of the Association will be achieved by establishing links with the obstetric community through collaborative working with the RCOG, British Maternal and Fetal Medicine Society (BMFMS) and other relevant organisations. There will be a nominated representative from BAPM's Executive Committee on the Executive Committee of the BMFMS (and vice versa).

A representative of the Neonatal Society will be invited to attend BAPM's Executive Committee Meetings once per year as part of a reciprocal arrangement.

The Executive Committee shall meet at least once between AGMs. A quorum shall be four, one of whom must be the President or Honorary Secretary.

7. Annual General Meeting

There shall be an Annual General Meeting (AGM) at a venue and date to be arranged at least three months in advance. Usually the AGM and a meeting of the Executive Committee shall take place in conjunction with a perinatal scientific conference which will be open to all health professionals with an interest in perinatal care.

8. Finance

The financial affairs of the Association shall be managed by the Chief Executive and overseen by the Honorary Treasurer. Annual subscriptions will be collected from all ordinary members. Any increase in subscription charges must be approved at an AGM preceding the proposed increase. The annual membership subscriptions together with all surplus funds accrued from annual meetings shall form the primary source of income for the Association. Additional sources of income may include legacy, donations, gift aid, corporate memberships, specific funding related to specific work programmes from external sources etc. The Honorary Treasurer has the authority to disburse funds for the benefit of the Association as appropriate, and shall submit a statement of accounts to each AGM.

9. Changes in the Constitution

Proposed changes to the Constitution shall be submitted to the Honorary Secretary for consideration by the Executive Committee. Any changes to the Constitution shall require a two thirds majority vote at the Annual General Meeting.

This version agreed September 2019