

BULLINGDON COMMUNITY ASSOCIATION Trustee Meeting 8th July 2025

Attending Trevor Kimber, Chris Perks, Frank Holliday, Terry Smith, Barbara Bryant, Richard Bryant, Mary Woolliams, Councillor Judith Harley, Tom Crook. Apologies; Pat Kennedy, Catherine Gundry.

Richard reported that Gordan Kennedy had died earlier to – day. The Committee recorded their condolences and best wishes to Pat.

Before the meeting started Caroline Buttolph (Allotments Association) outlined her proposal for the BCA to be involved in organizing a ‘garage sale’ on the Lye Valley estate. Caroline was thanked for her interest and was informed that the Committee would discuss the proposal later on. Due to other commitments Caroline left before the formal business of the meeting started.

(1) The minutes of the June meeting were read and approved.

(2) Matters Arising .

Review Meeting with City Council. The meeting was attended by five BCA Trustees and two City Council officers and was held in the small meeting room. Phil Jones has produced a report which has been approved by the Trustees who attended the meeting. Judith reported that she is likely to replace Ajaz Rehman as the Council representative for the Lye Valley ward on the BCA committee.

Complaint. Barbara reported that she and Tom had reviewed the Complaints, Equal Opportunities and Volunteer policies. Minor changes had been made. The revised policies were accepted by the Committee. The content of the new Notice Board in the atrium will be based on what is on the website with some additional statements and policies.

New Business Plan. A final draft of the plan has been circulated and was approved by Trustees. Tom to do some final editing.

There was a brief discussion about how the plan would be used – this included monitoring progress on meeting the ‘action points’ and as a supporting document for grant applications. A copy of the plan will be sent to Phil Jones.

HMOs. Pat has passed on the links, on the City Council web – site, which have the list of licensed HMOs in the city, information about enforcement policies for privately rented housing and how any property which is suspected of being an HMO, but is not on the list of registered HMOs, can be reported to the Council.

Richard has extracted data relating to the Lye Valley estate - 76 HMOs; number of units 262; number of occupiers 399. Main concentrations of HMOs – Dene Rd (21), Bulan Rd(18), Benson Rd (11).

(3) Lets

Otis has reported that the income for lets during June was; regular lets - £1,224.50 ; one off lets - £248 ; Party lets - £634 . Total - £2,106.50. Our income is likely to drop during the summer holidays when a number of groups don't meet. Barbara reported on the plans to market the small meeting room. Trustees have agreed charges and letting arrangements, which once agreed with Otis, will be put on our website. Possible outlets for advertising were discussed including our newsletter, ‘Next Door’ web – site, community notice boards etc. Richard reported that a provisional booking has been made for a Wood Farm Health Promotion event on Friday 7th November between 10am – 12 noon.

(4) Treasurer's Report and Grants

Trevor reported that the income generated during June was £2,270 and the expenditure was £2280.75. For the last quarter of

the year the income was £5,786.34 and the expenditure was £6095.50. Agreed we need to work on a new Reserves Policy.

The final details about the Healthwatch Grant Fund (£25,000), which is available for Wood Farm and Town Furze, have now been released. The final date for applying has been put back the 12th September and the maximum grant for a project is £3,000. Details about the grant have been circulated to some of the groups which use Bullingdon and are also on our web – site and notice boards.

Gerti Pakot, the Health Development Worker for Wood Farm, is holding a drop in workshop at Bullingdon for anyone who wants information and advice on making a grant application. The workshop is on the 25th July, between 10 – 12, in the small meeting room of the community centre.

Richard has circulated a proposal for a BCA Healthwatch application (£3000), which is aimed at encouraging more residents from Wood Farm and Town Furze to make use of the activities and services which are based at the community centre. The meeting approved the proposal and an application will be made.

(5) Correspondence

The County Council are reviewing their appointments to ‘outside bodies’. Richard has requested that Councillor Liz Brighthouse should continue as the County representative on the Bullingdon committee.

(6) Health and Safety. A CO2 fire extinguisher went off due to the heat without any damage. It has been replaced and we were told it had a faulty seal. A notice has been put on all fire extinguishers saying they must not be used to prop open doors.

(7) Present Activities.

Mary reported that the June Community Lunch was well attended (40 plus) and that we nearly ran out of potatoes ! At the lunch we conducted a survey of the people attending, which received 34 responses. Twenty six (81 %) of the respondents reported that attending the Community Lunch had made a positive difference to their well being.

The Community Lunch is taking a break in August and instead we will be running a free 'Tea and Jazz' afternoon on Friday the 8th of August from 2 – 4 pm. It was agreed that donations will go to the Motor Neurone Disease Association.

(8)Future Activities

Following the information provided by Caroline there was a discussion about the possibility of the BCA running a 'garage sale'. It was agreed that we should check whether the sale could be run in partnership with the Allotments Association, with a possible date in the spring or summer of 2026.

We have booked a stall at the Wood Farm Fayre, which is being held on Saturday 2nd August between 2-4 pm on the Wood Farm recreation ground. We will use the stall to provide information about activities at Bullingdon, with bubbles for the kids. We have agreed to lend the Parish Council seven tables and chairs for the event, which will be picked up from the community centre at mid – day. Volunteers are needed to help run the BCA stall.

A possible date for a Bullingdon Xmas Fayre has been arranged – Saturday 29th November. Barbara is checking out the availability of volunteers to help run the event.

AOB ; No issues raised

Date of Next Meeting – Tuesday 12th August at 7.30pm.

RB/BB : 9/7/2025

