

BULLINGDON COMMUNITY ASSOCIATION Trustee Meeting 9th September, 2025

Attending. Trevor Kimber, Chris Perks, Frank Holliday, Barbara Bryant, Richard Bryant, Pat Kennedy, Councilor Judith Harley.
Apologies Mary Woolliams, Tom Crook, Terry Smith

(1) The minutes of the meeting held on the 12th August were read and approved.

(2) Matters Arising

Andy Green has been informed of the decision made at our last meeting regarding the sponsorship of shirts for Bullingdon Youth. Councillor Harley reported that Andy has been sent details about how to apply for a grant from the Ward Member Budget.

No response received from the Allotments Association regarding the garage sale and from Ed Hart regarding use of the community centre for a photo exhibition.

Councillor Harley reported that the planning application for a large HMO in Town Furze has been 'called in' by Councillors. It is important that people realise that this must be done prior to the closing date for objections.

(3) Lets

Otis reports that the income from lets during August was –
Regular lets £525.50; Parties/Events £520; On-off lets £114. Total £1159.50. August is a quiet period for lets, with ten of our regular lets not meeting during the month.

Marketing of small meeting room. Information has still to be posted on 'Next Door'. Richard will circulate information to the members of the 'Wood Farm Health and Well – Being Partnership'.

(4) Finance

Trevor reported that the income for August was £1,682.50 and the expenditure was £2,176.69- a deficit of £494.19. He will do a six-month review (April-September) for the next meeting.

Grants. We should hear about the outcome of the Community Profile (Health Watch) grant application (£3,000) in early October. Richard reported that the Health and Well Being Partnership will receive additional funding for Wood Farm projects of £16,000 per year for the next three years. This is good news. Richard is currently checking out a possible application for the 'Community Capacity Grant' scheme which is run by the Oxfordshire Community Foundation. Richard was thanked for all his work on grants.

(5) Correspondence

Richard has submitted all the required annual returns to the Charity Commission. All Trustees are now notified that this is required.

(6) Health and Safety

There have been no further problems with the leak in the water heater.

Barbara reported that there was a break-in at the community centre on the evening of the 1st September. Nothing was stolen and no damage was done. The security cameras recorded the break in and Otis has reported the incident to the Police, who have been given access to the footage on the security cameras. In the future we will always be locking the front door with a key at end of the day. Otis has set up a rota for this. It was also agreed that cooking knives would no longer be stored in the kitchen. Groups would be informed and our Conditions of Hire changed to include this information. Otis has suggested installing four additional cameras to cover areas of the centre which are not

currently monitored by the existing cameras. After discussion, it was agreed that Otis could go ahead with getting estimates for the installation new cameras which must not break the seal of the building or cover areas outside of our property.

(7) Present Activities

Most groups return in September. The next Community Lunch is at 12.30pm on the 12th September, which will be followed by a talk on Artificial Intelligence (AI).

(8) Future Activities

Abingdon and Witney College will be running a new series of free 'Taster Courses' from 9.30-11.30a.m. from October '25 to July '26, prior to the community lunches. The first class on Friday 10th October is on printing, followed by Community Lunch and a speaker from The City Council on help that is available for you to stay in your own home as you get older.

The BCA will be joining other Oxford Community Centres to run a stall at the **2025 UN Older People's Day, which is being held on Wednesday 1st October at the Town Hall between 10am-3pm.** Please contact Richard if you can help run our stall.

(9) External Issues – no issues raised.

A.O.B.

It was agreed that light refreshments should be provided at our **AGM on Monday 10th November** in the main hall, starting at **7.30pm**. We need to ensure that the AGM is well publicised.

Barbara and Mary also suggested we should consider holding six monthly meeting for members and representatives of the groups which are affiliated to the BCA to meet each other.

Date of next meeting Tuesday 14th October at 7.30pm. All welcome.

RB/BB 12/9/2025