

**BULLINGDON COMMUNITY ASSOCIATION. Trustee Committee Meeting Tuesday 9th December 2025.**

**Attending: Mary Woolliams, Barbara Bryant, Trevor Kimber, Pat Kennedy, Richard Bryant, Terry Smith, Councillor Judith Harley. Apologies: Chris Perks, Tom Crook, Catherine Gundry, Frank Holliday.**

**Because there was no committee meeting in November, due to the AGM, this meeting covered the months of October and November.**

**(1) The minutes of the meeting held in October were read and approved. One correction: the income for September was £1,894.28 not £ 894.28.**

**(2) Matters Arising: Richard reported that planning applications for HMOs on Glebelands and Town Furze had been approved, despite both applications receiving a number of objections.**

**(3) Lets: The income from lets in October was regular lets - £1,635. One off lets by groups - £317. Parties and events - £875. Total - £2,827. The income from lets in November was regular lets - £2,871.50. One of lets by groups - £287. Parties and events - £1,061. Total - £2,871.50.**

**The weekly Pilates group has stopped due to attracting insufficient numbers. The monthly Carers Support group is also stopping, due to insufficient numbers. In February Mothersong, a parent and toddler group, will start meeting at the community centre on a weekly basis.**

**The demand for lets is high and, during some weeks, Otis is turning down up to 10 requests for lets because they cannot be accommodated at the community centre.**

**A recent large event at the community centre, which involved the erection of a stage in the main hall, has prompted Otis, Barbara and Richard to propose minor changes to our letting regulations. There are concerns that the erection of a stage sometimes, unexpectedly, requires a two-day booking; may cause damage to the floor of the main hall; and that these large 'all day' events can result in Otis having insufficient time to clean the building in preparation for exercise groups the following morning. After discussion, it was agreed to make the following amendments-for future bookings- to the letting regulations: 'we do not permit a stage to be erected'. Also 'Sunday bookings will only be available up until 5p.m' to allow Otis time to clean and tidy up the building if necessary.**

**Thanks to Mary for putting up an advertisement for letting the small meeting room onto the 'Next Door' website.**

**(4) Finance. Trevor reported that during October the income (not including grants) was £2,949 and the expenditure was £2,344.25 – a surplus of £604.75. For November the income was £2,676.50 and the expenditure was £2,208.18 – a surplus of £468.32**

**Grants. The BCA has recently been awarded a grant of £3,000 from the 'Community Insight Profile Grant'. This grant will be used for publicity to raise the profile of the community centre on the Wood Farm and Town Furze estates, conducting an audit of where people who use the community centre live, and to help with the running costs of the Oxford Citizens Advice session, the Community Lunch, the Abin**

**gdon College classes and the running of Community Events. There is a second round of the Community Insight Grant which has a deadline for applications of the 15<sup>th</sup> December, which is very short notice. Richard intends to submit an application,**

**which will be a scaled down version of the first grant and for a smaller amount of funding.**

**The BCA has also recently received a grant of £240 towards food for the Community Lunch from ‘Household Support’ Grant (City Council). We have also recently submitted two small grant applications to Councilor Harley’s ‘Councillor Grant’ fund (City Council) to help with the purchase of the additional security cameras and towards extra expenditure for the Xmas Community Lunch**

**The BCA has received a donation of £88 from the family of Pauline Collet who died recently. She regularly attended the Community Lunch since it started. We will buy flowers for everyone attending the Xmas lunch with this donation. Thanks were recorded to the Collett family for this kind gesture.**

**(5) Correspondence: Circulars about events, which have been put up on our notice boards.**

**(6) Health and Safety: Front Doors: When someone inadvertently turned off the power supply to the Front Door when locking up at the end of October, it blew the power supply presenting us with a security problem and meaning we had to operate the doors manually for 5 weeks. Thanks to Otis, Barbara and Richard and some of our affiliated groups: all have been very helpful in securing the building. The City responded quickly. A specialist firm will now be responsible for the maintenance of the Front Doors. They have also been asked to put forward a longer-term solution for the maglock self-locking system.**

**Following the recent break-in, four new security cameras have been installed around the community centre.**

**(7) Current Activities: Mary reported that the Community Lunches have been running well. It is our Special Xmas lunch**

**this Friday with Wreath making in the morning and carols in the afternoon. We are also running a Xmas Raffle-proceeds to Bullingdon. Oliver & James, Funeral Directors who conducted Pauline's funeral, are kindly sending along two staff members to help at the event.**

**The Silver Shakers report that they have recruited seven new members during the autumn term.**

**Barbara attended, on behalf of the BCA, a training event on domestic violence run by the Oxford Federation of Community Associations.**

#### **(8) Future Activities**

**Repair Café will be ten-years-old in January, which probably makes us the longest running Repair Café in Oxford. We are going to have a celebration on Tuesday 27<sup>th</sup> January from 10 to 12 noon. More details to follow.**

**Bullingdon will be closed between the 20<sup>th</sup> December and the 5<sup>th</sup> of January. Otis is on holiday, as are a number of our Trustees and volunteers over this period. Happy Xmas everyone.**

**(9) A.O.B: Equal Opportunities Policy. It was agreed, after discussion, that we should review our policy in the light of changes to the Equality Act.**

**At a recent meeting of the Wood Farm health and Well Being Partnership there was a report on the Wood Farm Health Promotion Event , which was held at Bullingdon on the 7<sup>th</sup> November. It was noted that the 'attendance was strong, with over forty residents from Wood Farm, all living within walking distance of the venue'**

**Date of Next Committee Meeting: Tuesday, 13<sup>th</sup> January 2026 at 7.30pm.**

**RB/BB; 15/12/2025**