

BULLINGDON COMMUNITY ASSOCIATION Trustee Meeting : Tuesday
4th April 2023.

Attending : Steve Dawe(Chair), Hazel Dawe, Barbara Bryant, Richard Bryant, Tom Crook, Terry Smith, Catherine Gundry. Gill Breeze.

Apologies: Pat Kenendy, Chris Perks.

1.Priority Issues.

Establishing a face book page. A number of the other Community Centres have a face book presence. We would need an administrator (one or two) and it is free. Name - Bullingdon Community Association. Photo of the centre, as on our web site, with Richard's phone and e mail. Administrators- Gill Breeze and Tom Crook. Moderator - Hazel Dawe. There can be a link between our website and the face book page. Also, worth informally linking with the 'Next Door' site. Thanks to Gill for volunteering to help set up and run the face book page.

New Lease. A Working Group of trustees discussed the revised proposal from the City Council on the 30th March. It was agreed that the BCA should accept the revised lease, but that some additional points needed to be made. Hazel and Barbara to agree the final version of the minutes of the lease meeting and the points which should be made to the City Council.

Building issues. The solar panels were due to be connected to the national grid last week, but there was a delay. They should have been connected yesterday. We need to check that the panels have been connected and get the documentation which is required to enable the BCA to claim 'pay back' on our energy supply. The delivery of the hearing loop has been delayed because of problems with the supply of the equipment. The BCA received a monthly bill for the Wi Fi which came to £162.90, nearly £2,000 per year! At the moment the City Council is covering the cost but this could change when the arrangement is reviewed at the end of the year. There was

a small fault with the Alarm system which has been repaired. There was a brief discussion about what could be done about the poor state of the tarmac at the entrance to the car park and the hatch into the kitchen from the main hall, may catch children's fingers.

Rear Hall No reply yet from the City Council about whether they would be interested in using the Rear Hall. Matrix, a music school and arts centre, might be interested and will visit in the next two weeks. A Working group met on 13th March to consider how best to market the Rear Hall (minutes circulated) We will continue to market the rear hall for one off lets while still looking to get more permanent lets from September. Trustees are encouraged to follow up personal contacts.

Hazel is meeting a local volunteer who might be interested in helping with the booking system.

(2) Business Meeting.

The minutes of the March meeting were accepted.

Lets The Health Checks are extending their hours on a Monday, because of the increased demand for appointments. They will now run from 9am to 5pm. Ruskin will be running three classes after Easter – creative writing, silk screen printing and drawing for beginners. It is quite complex to get payment from some of the larger organisations using our building.

Richard and Trevor have arranged to meet with Andy Green next week to discuss their plans for Bullingdon Youth (Junior football) to re-start playing matches at Peat Moors and using the 'dressing room' in the community centre. The CAB are experiencing more demand and had two advisors providing welfare rights advice last week. Otis reports that there were 5 private lets (e.g. children's parties) during March.

Review Meeting Barbara has met with our Caretaker for a 3 monthly review meeting. Many thanks to him for all the work he is putting in to keep the building running smoothly and in pristine condition.

Treasurers Report ; There was £44,214.57 in the bank at the end of March. A monitoring report on the Community Impact Grant received from City Council (£1,000) has been completed and submitted. Richard has had a further contact with Lloyds Bank about changing our account and was advised that becoming a CIO did not mean that we need to change our existing account. This is different advice from that previously received !

Health and Safety: Barbara has finally got the training course materials for food hygiene and health and safety and the volunteers are currently completing the courses. The kitchen regulations need to be put in place. Barbara is meeting with our Caretaker after Easter to review health and safety.

Activities : The 'Chips and Chat' lunch club started in March and is developing, with a good group of volunteers. The Bog Stars are fitting in well with their activities after the lunch club finishes. Shirley did a excellent interview on Radio Oxford last Saturday about these groups and a reporter is coming on Friday 21st April to interview members and volunteers. This is good publicity for Bullingdon. The Baby and Toddler group has also started and is doing well. The Repair café has put in shelving for them.

The new community centre continues to attract wider interest. On the 17th March Steve hosted a visit to Bullingdon by Brookes architectural students, which had been organized by Andrea Placidi. The following week Barbara, Andrea and Richard did a seminar at Brookes on the redevelopment of the community centre. On the 27th March Harry Tuke, from Jessop and Cook, organized a visit to Bullingdon for a group of local architects and people in the building industry. Apparently some of the firms which worked on the re –

build of Bullingdon, including Jessop and Cook, are submitting their work for awards.

AOB : It was agreed that we should encourage people to make suggestions about how we can improve the running of the centre. Barbara will put a suggestions box in the centre and Tom will look at how something can be included on our web site. Barbara circulated the complaints policy which was agreed with one amendment. This will be put on the website.

Date of Next Meeting : Tuesday 2nd May 7.30pm in the meeting room.

BB/RB. 6/4/2023