

BULLINGDON COMMUNITY ASSOCIATION Trustee Meeting  
Tuesday 11<sup>th</sup> June 2024.

Attending Barbara Bryant, Frank Holliday, Nick Barber, Chris Perks, Richard Bryant, Pat Kennedy, Trevor Kimber. Apologies Tom Crook, Gill Breeze, Catherine Gundry, Councillor Judith Harley, Terry Smith.

(1) The minutes of the May meeting were read and approved.

(2) Matters Arising

**Energy Costs** We are still seeking advice from the City Council regarding the feasibility of getting batteries to store the surplus energy from the solar panels. Barbara has contacted Octopus about the deposit (£4,000) they wanted at the beginning of our contract. It was never claimed by them and they no longer need a deposit since our contract has run for more than one year. **Advice for Trustees** Richard circulated 'The Essential Trustee' - a leaflet from the Charity Commission which provides a summary of the responsibilities of Trustees. This leaflet could also be used as information for prospective Trustees.

**Changing room** At long last Bullingdon Youth have removed their equipment from the room. We are now left with nets which belong to the City Council, posts and nets for 'small sided' football, equipment which belongs to a former member of the BY club and a full sized table tennis table. The City Council have been contacted about the nets – no response to date. Barbara has advertised the table tennis table on Freecycle. There has been some interest but transporting the heavy table is proving to be an obstacle. We are discussing with Otis whether some of the remaining equipment could be stored in the loft of the community centre.

**New Road Signs for Bullingdon** The City Officer who is working with us on this issue has proposed that the City could pay for the signs and that Bullingdon could cover the cost (£1,450 ) at a later date. It was agreed to proceed with this

plan. We will seek help with funding from local Councillors. Questions were raised about the size and cost of maintaining the signs. Richard will try to get information about this.

(3) Lets. Our Building Manager has reported that during May we received the following payments for lets: one off lets to groups £386.50 parties £205 ; regular lets to groups £1,499.50. Total income £2,091. A request for a Church let at the weekends was discussed and turned down, because it was felt that the weekends should be kept free for party lets.

(4) Treasurer's Report. Our Treasurer reported that during May our overall income was £1,839.50 and the expenditure was £1,819.96. Trevor is also planning to produce quarterly reports. The Financial Statement from Martin and Fahy, our accountants, for the year ending the 31<sup>st</sup> March 2024 has been received. Copies of the statement were circulated and discussed at the meeting. The Trustees agreed unanimously to approve the Financial Statement. Thanks were recorded to Trevor. Richard reported that we have received a grant of £886.76p from the Oxford University Small Grants to refurbish the Football area. We are waiting for decision on a grant application (£500 ) for the Community Lunch from the Co-operative Society.

(5) Correspondence We have received a letter from the Motion Picture Licensing Company ( MPLC ) about a license for showing films. The cost of an annual license is £326.27 plus VAT. This does not apply to Bullingdon at the moment but it would probably apply if we decided to set up a film club. Nick suggested we might be able to use a TV and firestick. Richard to check how other Community centres deal with this issue.

(6) Present Activities. The next Community Lunch is this Friday 14<sup>th</sup> June at 12.30. There will be a 'Digital Awareness' class in the morning ( 9.30am) and a talk on Lye Valley by Dr. Judy

Webb in the afternoon ( 2.30 pm ). We are asking visitors which speakers they may want for next year.

(7) Future Activities. Publicity is currently going out about our Community Picnic on the Sunday 14<sup>th</sup> July, 2 – 5 pm. Music will be provided by Headington Hillbillies. The kitchen will be open for hot drinks and snacks.

The dates for the summer projects with Modern Art Oxford are: Silver Shakers creative art and dance sessions on the mornings of the 8,15,22,29 July and 5,12,19 of August. We are waiting for publicity. The creative play sessions with the Date Palm Tree group will be on the mornings of the 25 July and the 1,8,15,22 August.

Shirley Nelder has suggested that Bullingdon could host evening talks for people who cannot attend the community centre during the day. It was decided to look at the possibilities of this suggestion – Barbara and Richard to discuss further with Shirley. Currently a Wednesday evening is the only time when talks could be held at the centre.

(8) Health and Safety. At a fire drill on Wednesday 5<sup>th</sup> June, the Creative Writing group raised some issues about exiting from the Meeting Room. These issues were discussed. It was agreed that Barbara will raise these issues with the Architects and the City Council. In the meantime, she has put a 'Pull to Open' sign on the 3 doors opening into the rear side exit to clarify that the doors must be opened inwards.

(9) External Matters The main gate to the children's play area cannot be closed and one of the bollards near the tables on the recreation ground has been removed, leaving splintered wood and a hole in the ground. Both these issues have been reported to ODS.

The Oxford Preservation Trust have produced the 'Wood Farm History Walk'. Copies were circulated at the meeting and are now available in the leaflet rack in the community centre.

AOB Trevor asked whether Bullingdon is still designated as an 'Emergency Centre' by the County and City Councils. Richard will try to check this out.

**Date of Next Meeting. Tuesday 9<sup>th</sup> July at 7.30pm.**

RB/BB 12/6/2024.