



## Cleanroom Testing and Certification to ISO14644

<p>1. Certification applied for: Professional <input type="checkbox"/> Professional Reaccreditation <input type="checkbox"/> Associate <input type="checkbox"/> [Please tick one box]</p> <p>Preferred course dates: If you are a reaccreditation candidate, please advise when your Professional certificate expires and which Cleanroom Society you previously certified through.</p>
<p>2. Name:</p>
<p>3. Company:</p>
<p>4. Address for Correspondence (please provide the individual email for the applicant for course correspondence and literature purposes)</p> <p>Telephone: _____ Email: _____</p>
<p>5. Accounts contact name and address if different from above:</p> <p>Telephone: _____ Email: _____</p>
<p>6. Current position in your organisation:</p>
<p>7. How many years work experience have you of cleanroom testing? Two years experience at the time of the practical exam is required for professional certification.</p>
<p>8. Do you routinely carry out..</p> <p>(a) filter integrity tests? (b) air velocity and air volume?</p> <p>(c) pressure differentials? (d) airborne particle counting?</p> <p>Associate applicants should have some experience with these tests, professional applicants <u>must</u> be experienced with them, <u>especially the filter integrity test</u>, or they will fail the practical exam.</p>

9. Professional Applicants only – please provide the name, company name and email address of two people that we may contact to obtain endorsement that you have sufficient time and experience of testing cleanrooms to be eligible for the Professional Certification. Associate applicants need not provide this information. Email addresses must be provided for references.

[1]

[2]

[e-mail]

[e-mail]

10. Please provide details of education at school and college/university:  
[please list certificates awarded]

11. Please list any contamination control courses attended:

12. Please list any current memberships of professional institutes or societies relating to contamination control:

13. Is there anyone in your firm who may be able to act as an in-house tutor and assist you in your exam preparation? If so, please provide their name and position within the organisation. [This person is likely to have at least 5 years' experience in testing cleanrooms].

The CTCB-I takes great care to ensure that examinations are conducted in a fair and legitimate manner. The Examination Board will advise unsuccessful candidates, *at their discretion*, why they have failed to meet the expected examination requirements. There is also an appeals procedure whose decision is final. Details of examination decisions are confidential and remain privileged information restricted to the Examining Board.

All candidates registering for this course are deemed to have understood and accepted these conditions. Students, by signing this form, are also deemed to have accepted that they will be attentive and studious during all teaching periods, and to study efficiently.

#### Terms of Business

##### **Payment**

Once invoices are presented, payment is required by the due date on the invoice (15 days from date of invoice). We are unable to reserve places on courses until full invoice payment has been made.

##### **Practical Course & Examination Deferral or Transfer**

Deferral, due to unforeseen circumstances, can be arranged if more than 60 days notice is given. Payment is still due on invoice date. Transfer of a booking can be made without penalty if more than 60 days notice is given. If less than 60 days' notice is given, then an additional 50% of course fees will be payable.

**Course Cancellation**

If cancellations are made more than 60 days before the practical course and examination date, the course cost will be refunded minus £100, if the Cleanroom Testing and Monitoring Course Book has already been sent to candidate (to cover the cost of the book and admin fees).

If cancellations are made less 60 days but more than 30 days before the practical course and examination date, 50% of course cost will be refunded minus £100, if the Cleanroom Testing and Monitoring Course Book has already been sent to candidate (to cover the cost of the book and admin fees)

Courses will not be rescheduled if less than 30 days notice is given under any circumstances and no refunds will be given for cancellations made less than 30 days before the course start date.

**CANDIDATE'S SIGNATURE:****PRINT NAME:****DATE:****Office use only:****Accepted onto course by:****Inv. No:****Course notes / Q&A handbook /****Sample examination paper****Sent by:****Date:**

For more details on CTCB-I TRAINING COURSES please click to [www.ctcb-i.net](http://www.ctcb-i.net)

For help and advice on which course is right for you e-mail [chair@theccnet.org](mailto:chair@theccnet.org)

Scan and return your completed and signed application form to [enquiry@theccnet.org](mailto:enquiry@theccnet.org) or post to Contamination Control Network, Knoll House, Knoll Road, Camberley, Surrey, GU15 3SY

Your place on any course is not guaranteed until you receive an e-mail of acceptance and a receipt for fees paid. CCN cannot accept any liability for travel or other expenses incurred.