



Could *you* be a trustee for Cecily's Fund?

Cecily's Fund is looking to recruit additional trustees to fill vacancies and to increase the diversity of our board. We seek engaged and passionate individuals, motivated to help us with our work to reduce poverty in Zambia through education.

Cecily's Fund: who we are

Cecily's Fund is an international development NGO founded as a UK charity in 1998, focussed on supporting Zambian children and young adults to find a way out of poverty through education.

We work in Lusaka, Luansobe, Kitwe and Chingola with Zambian partners, to develop sustainable interventions that lessen dependency, strengthen communities and improve livelihoods for the most vulnerable children and their families.

Our programmes for children and young people both in and out of school help them to succeed, and to prepare for a better future in adulthood. We are working with communities to help make them more resilient, and more able to support the next generation.

To find out more about what we do, please visit www.cecilyfund.org

Over the past 25 years Cecily's Fund has supported over 50,000 vulnerable youth in education and vocational training. In recent years, Cecily's Fund has successfully managed programmes funded by Comic Relief, UKAID and PEPFAR. It has fundraising affiliates in Switzerland and the USA.

Our current programmes include:

- Access to education
- Training Peer Health Educators
- Entrepreneurship Training
- Facilitating Community Savings Groups
- Gender Violence Prevention

- Supporting Social Enterprise Groups in the manufacture and supply of Menstrual Hygiene Products

Cecily's Fund currently has five UK staff working remotely.

Cecily's Fund operates under UK charitable law and prides itself on good governance and accountability. It has 6 trustees including a Chair and Treasurer.

Cecily's Fund is named after Cecily Eastwood, who died in a road accident aged 19, while volunteering in Zambia.

About the role

Trustees' responsibilities:

- to help to determine and develop strategies to further the charitable objectives of Cecily's Fund;
- to help to manage the charity's resources responsibly;
- to ensure its good governance and management; and
- to act as its ambassadors.

Whilst the charity is UK-registered, it is not essential that all trustees be UK-based.

The position is unpaid.

Desirable knowledge/expertise

We are looking for trustees with:

- Knowledge or experience of the Zambia, in particular its education and/or development sector;
- Expertise in Child Rights/Education/Training/Youth Advocacy/Poverty Relief
- Experience in programme development/implementation and/or monitoring in a (international) development context.

We would also welcome trustees with:

- financial/accountancy experience, preferably in an NGO/Zambian context
- fundraising expertise or experience

Cecily's Fund places value on lived experience of any of the challenges that we, as a charity, are trying to meet.

Trustee Commitment

Trustees must be available to meet remotely (via zoom) four times a year. Each meeting is approximately 3 hours in length. Between meetings of the full Board, trustees also serve on a

sub-committee. Trustees are required to prepare for meetings by reading papers prepared by staff.

Trustees should, if possible, also be available for an annual, in-person strategy meeting.

Trustees may be asked to perform ad-hoc additional work for the Board, for example supporting staff members or networking.

To find out more contact Philippa Tolmay cecilyfundtrustee@gmail.com