

Eight Ways To Make Your Conference (More) Climate-Friendly

Venue

- Is the venue accessible?
- Does the venue have climate-friendly policies?

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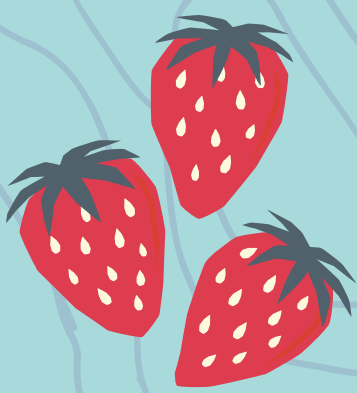
Transportation

- Promote environmentally friendly ways of travelling if possible
- Provide information on public transport, biking and walking in the city of Utrecht

Communication

- Promote your event as sustainable and ensure paperless communication
- Encourage guests to make sustainable decisions
- Inform partners about your sustainability goals

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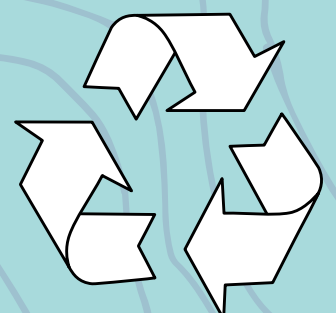
Food and beverages

- Provide and promote the use of local, seasonal and fresh products; opt for plantbased as standard option;
- Review portion sizes and plan the advance the management of leftover food to reduce food waste
- minimize plastic disposables and packaging

Waste management

- Cut the use of unnecessary materials, promote re-usables
- Explore the possibility to reuse or donate excess materials, recycle if no other option

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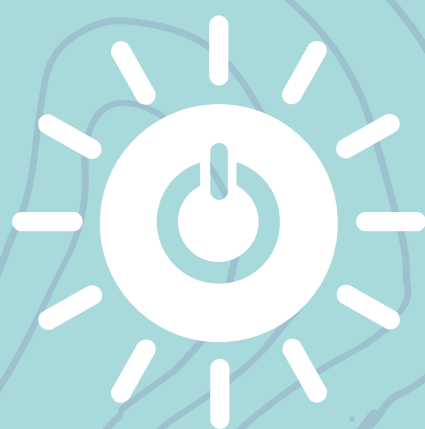


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Energy saving

- Communicate energy-saving options with venue
- Hold the event during daylight hours; avoid scheduling the meeting midday
- Where necessary, use eco-friendly generators and rechargeable batteries

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Decorations

- Use centerpieces and decorations that can be reused or sustainably disposed
- Encourage guests to take home items that may otherwise be thrown away

Give aways

- Prioritize experience over products
- If any giveaways, choose sustainable and useful products



**Interested to find out more?
Check out our Sustainability Framework:**

