

HarmonicaUK Annual General Meeting – Minute-Taking Template

Date: Friday 17 October 2025

Time: 7:00 PM

Venue: Hillscourt, Rose Hill, Rednal, Birmingham B45 8RS

1. Welcome

Chair: [Gene Myers](#)

Opening Time: 7:00 PM

Notes:

- Meeting opened by the Chair at 7pm.
 - Quorum confirmed: ☐ Yes
 - Apologies received from: __Lee van Crugton____
 - Attendees present: __49_____
 - Proxy votes received: _____
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2. Minutes of the Previous AGM and Matters Arising

Chair: Dave Colclough outgoing chair, Gene Myers took over as Acting Chair October 2024

Discussion:

- Minutes agreed as accurate.
- No matters arising .

Resolution:

That the minutes of the previous AGM be approved as a correct record.

Proposed by: ____Darren Lampon____

Seconded by: ____Garry Croud____

Outcome: ☐ Carried

Votes For: ____Majority__ **Against:** ____0__ **Abstentions:** ____0__

3. Reports and Accounts

Treasurer's Report presented by: [Darren Lampon](#)

Secretary Annual Report presented by: Simon Joy

Chair's Annual Report presented by: [Gene Myers](#)

Discussion Summary:

- Key financial highlights and challenges: Drop in magazine revenue. Cost saving measures put in place have brought about a 24% overall gain in required expenditure

- Subscription income has declined slightly. Small loss on the festival but the bring and buy and auction brought in significant amount to support the festival last year.
- Membership report - In process of automating membership database. There were some discrepancies previously but these have been cleaned up and subscription database for the magazine has been improved.
- Aiden Shehan has been carrying out great outreach work with children and people in prison.
- Some data was lost from our records. Automated backup has been put in place to prevent this happening in the future.
- Newsdesk has been automated which has removed the man power required to manage this.
- We are looking to support more local groups. Member Hilvert will be running an ensemble group in the new year.
- Some HarmonicaUK branded items will be for sale.
- Eastop HUK harmonicas are in place as merch
- Annual activities overview: _____
- Questions from members: _____

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Resolution:

That the Annual Report and Accounts for the year ending [date] be adopted.

Proposed by: ___Phil Liewy_____

Seconded by: ___Ben Reese _____

Outcome: ☐ Carried

Votes For: _majority___ **Against:** _0___ **Abstentions:** _0___

4. (Re)Election of Committee Members

Chair: Gene Myers (Acting)

Members Standing for Re-election:

- Simon Joy
- Darren Lampon
- Gene Myers
- Lee van Crugten

Additional Nominations Received: _____0_____

Resolution:

That the above-named members be elected to the HarmonicaUK Committee.

Proposed by: _____

Seconded by: _____

Outcome: ☐ Carried ☐ Not Carried

Votes For: _____ **Against:** ___1___ **Abstentions:** ___2___

Notes:

- Any new committee nominations discussed: _____0_____
 - Vacancies remaining: _____
-

5. Member Proposed Resolutions

Chair: Gene Myers

List of Resolutions Submitted (if any):

1. 0

Proposed by: _____ Seconded by: _____

Discussion Summary: _____

Outcome: ☐ Carried ☐ Not Carried

Votes For: _____ **Against:** _____ **Abstentions:** _____

2. _____

[Add more rows if needed]

If no resolutions received:

The Chair confirmed that no member resolutions were submitted for consideration.

6. Any Other Business (AOB)

Chair: Gene Myers

Items Raised:

1. JC Last year discussed attracting new members with leaflets included in repairs/shop sales etc. Is there any progress?
 - a. This has not been carried out but would be a valuable thing to do. L can take three copies of the magazine to hand out to potential members. PB also can help to distribute leaflets

2. Can HUK members receive discounts from harmonica manufacturers?
 - a. Lars from Sydel explained that this is difficult as prices need to be kept the same for distributors.

3. How are acts chosen for the festival? There are a lack of women in the festival lineup?
 - a. This is a fair point and we want to take this on board and include more women in our magazines/line-ups. Suggestion from PB to dedicate a whole edition of the magazine to women. Suggestion of memberships choice for artists to feature. Offer of help from two female members.
4.

Actions Agreed:

- Gene to contact members offering to help.

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7. Closing Remarks

Thanks to everyone for attending and supporting HarmonicaUK.

Chair: Gene Myers

Time Meeting Closed:19:45 _____

Summary Notes:

- Thanks expressed to members, committee, and volunteers.
- Reminder about vacancies and volunteer opportunities.

- Post-meeting social/refreshments mentioned: ☐ Yes

8. Sign-Off

Minutes prepared by: __Simon Joy_____

Date: ____

Approved by Chair: _____ *Jane Myers* _____

Date of Approval: _____ 18 October 2025 _____

☒ **File Naming Convention (for digital archive):**

HarmonicaUK_AGM_Minutes_2025-10-17.docx