

## **Fundraising Volunteer Role Profile**

### The Organisation

LinkAble is a charity in Woking that supports people with a learning disability and autistic people to create the life they want to live. Each year, LinkAble provides over 300 children, young people, and adults access to a wide range of activities that develop skills, confidence, and lasting friendships.

#### The Role

Help us raise awareness of LinkAble and support our vital fundraising efforts! We're building a team of enthusiastic volunteers to represent LinkAble at local fairs, fetes, and community events. By joining us, you'll help spread the word about our work while raising much-needed funds.

# **Key Tasks**

Tasks for volunteers will include any or some the following:

- Setting up and running promotional stalls.
- Holding a tin or bucket at a collection.
- Engaging with members of the public to help promote our services.
- Talks to local groups about our services.
- Serving tea, coffee and cakes at local events.
- · Basic administration duties for event organisation.

We'll supply promotional T-shirts and materials. We don't expect you to commit to all events, however attendance of a handful of events would make such a difference, and it's really fun! Once you are on the bank of volunteers, we'll contact you regularly to let you know about events we need help with.

### **Required Skills**

- Personable manner with good verbal communication skills.
- Commitment to equality and diversity and following policies and procedures.

#### Benefits to you

- Work as part of a friendly and welcoming team.
- Satisfaction from supporting people with additional needs to live fulfilling lives.
- · Paid DBS check, induction and training.
- Expenses paid according to our volunteer policy.

#### **Next Steps**

- Send us your CV or email us detailing your skills and experience.
- We'll get in touch and arrange a time to meet with you and tell you about our charity.
- We'll conduct an informal interview to find out about your skills and reasons for volunteering.
- We'll support you to apply for a DBS which is required for this role.

## Location

Our office is located 2 Board School Road, Woking GU21. A short walk from the town centre. Limited parking available. Please note that our offices do have some stairs.

Email: volunteer@linkable.org.uk