

# Report of the Trustees and Financial Statements for the Year Ended 31 March 2019 for LINKABLE WOKING LIMITED

THB LLP
1 & 2 Studley Court Mews
Studley Court, Guildford Road
Chobham
Surrey
GU24 8EB

# Contents of the Financial Statements for the Year Ended 31 March 2019

Page	
Reference and Administrative Details	1
Chairman's Report	2
Report of the Trustees	3 to 9
Statement of Trustees Responsibilities	10
Independent Examiner's Report	11
Statement of Financial Activities	12
Statement of Financial Position	13
Statement of Cash Flows	14
Notes to the Statement of Cash Flows	15
Notes to the Financial Statements	16 to 22

# Reference and Administrative Details for the Year Ended 31 March 2019

Legal Charity Name:

Commonly known as:

Registered Charity Number: Registered Company Number: LinkAble Woking Limited

LinkAble 1119596

06056940

Registered Address:

The Link

2 Board School Road

Woking Surrey GU21 5HE

Trustees:

Brenda Infante

David Head Jackie Deyong Shirley Elen

Andrew Milligan Ellen Pirie

Andrew Karno Jonathan Pressey

Hema Luqman Sarah Ball Kerry Price Stuart Best Ramani Langley Richard Fitzherbert

Natalie Waller

- Chair

Resigned 26<sup>th</sup> Oct 2018
 Resigned 31<sup>st</sup> Aug 2018

Appointed 12<sup>th</sup> Feb 2019
Appointed 25<sup>th</sup> Oct 2018
Appointed 27<sup>th</sup> Aug 2018
Appointed 25<sup>th</sup> Oct 2018
Appointed 25<sup>th</sup> Sep 2018
Appointed 14<sup>th</sup> May 2019
Appointed 14<sup>th</sup> May 2019

CEO:

Alison Keeley

Independent Examiner:

THB LLP - ACCA

1 & 2 Studley Court Mews Studley Court, Guilford

Chobham Surrey GU24 8EB

Bankers:

**HSBC** 

6 Commercial Way

Woking Surrey GU21 6EZ

Allied Irish

10 Berkeley Square

London W1J 6AA

#### Chairman's Report for the Year Ended 31 March 2019

It is with a sense of real pride that I look back over the year 2018/19 – pride in our team, pride in our achievements and most of all pride in the difference that LinkAble makes to the lives of our service users. Despite the financial challenges faced by all small charities, we have gone from strength to strength and finished the year in a stronger position than we could have hoped.

This has been a year of internal development; we have adjusted the staff structure to maximise the effectiveness of our team and have invested in upgrading our systems to support them in their work. There is still much to do, but plans and resources are in place.

In terms of our services we recognise that, as ambitious as we are, we cannot achieve everything alone. LinkAble is forging partnerships with other community groups to widen the range of what we can offer to our service users. Chobham Rugby Club remains an active partner with its mixed ability rugby team, giving participants the opportunity to try the sport – and to attend events at Twickenham. A developing relationship with Horsell Bowls Club will enable our adult groups to discover the charms of that sport in a supportive environment. The Horsell Common Preservation Society welcomes our adult group into its volunteering programme, which gives our service users a chance for teamwork with a real purpose. Woking Wheels for All gives our groups the experience of supported cycling in safe surroundings. Hoe Bridge pre-prep again hosted our Christmas pantomime production, letting us use their lovely facilities. We are indebted to all these groups who help us to help our service users.

During 2018/19 we were fortunate to recruit excellent new trustees and staff members. Our ability to attract individuals with so much to offer is a real confirmation of LinkAble's maturity; being able to plan succession and pass on stewardship of the charity into safe hands for the future is a hallmark of success.

As always it is important to acknowledge our indebtedness to the trusts, corporate and statutory bodies and individuals who have supported LinkAble through the year. Each and every contribution makes a difference and we are grateful for it.

Finally, may I express my personal thanks to the staff, volunteers and trustees of LinkAble without whose dedication and energy we simply could not deliver our charitable purpose – to help people with learning disabilities live healthy, happy and independent lives.

Brenda Infante, Chair of the Board of Trustees of LinkAble

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#### Report of the Trustees for the Year Ended 31 March 2019

#### Mission and Core Values

LinkAble is celebrating its 30<sup>th</sup> year of supporting children, young people and adults with learning disabilities. The range of sporting and social activities which the charity provides and supports continues to grow. People with learning disabilities face many barriers that can exclude them from mainstream society. We help break down those barriers by supporting service users and offering them opportunities to engage in meaningful and stimulating activities whilst making links with their local community.

#### Vision

People with learning disabilities and autism achieve their full potential and are valued by society

#### Mission

- To provide life-long support to people of all ages with learning disabilities in Surrey to enable them to live healthy, happy and independent lives and
- To offer them opportunities to achieve their potential

#### Values

- Aim High we are ambitious for ourselves and each other, and celebrate and share in success. We constantly strive to improve and be the best.
- Think individual the experience of our service users is our number one priority at all times. We strive to be innovative and creative in our approach and offer personalised support.
- Own it we take individual and collective responsibility for our actions. We are open and honest and will learn from our experiences.
- Are trusted by the community and funding authorities to work in the best interests of our service users and the charity for now and for the future.
- Work together we work positively with colleagues, service users and partners. We are supportive of others, work well as a team and are open to constructive challenge.
- Are thrifty we maximise our resources and work efficiently to get best value for money.

#### **OBJECTIVES AND ACTIVITIES**

LinkAble's strategic objectives are regularly updated by the Trustee Board. At the annual Strategy Day in November 2018 the Trustee identified a number of strategic priorities, including plans to update and rationalise business systems to enable the charity to run more efficiently. Performance against these objectives is reviewed by Trustees on a six-monthly basis. A summary of the strategic objectives for 2019-20 is available on request.

#### **Principle Activities**

LinkAble is based in Woking and delivers services from its base in Woking and at venues in the community in Woking and Surrey Heath. The charity supports children and adults with learning disabilities by running a range of groups and activities. Anyone with a learning disability can join, without need for formal diagnosis.

We seek input from service users and their families when creating programmes and developing existing ones. We ensure that there are a wide range of activities which are suitable for all our service users.

# Report of the Trustees for the Year Ended 31 March 2019

#### **Our Services**

At LinkAble there are three main service strands; children (5-11), youth (11-18) and adults (18 plus). Age is not the only indicator for the services that are appropriate for a service user and we carry out referrals for all those wishing to access our services. Transitioning services (open to those aged 16 and above) allow service users continuity of service as they move from childhood to adulthood.

- Our children's services run on Saturdays and during school holidays. They offer younger service users opportunities to play, experiment, learn, take risks and form meaningful friendships in a safe environment
- Our youth service runs on Saturdays, in the school holidays and during the week at Youth Clubs. Individuals
  can access activities and experiences that they might not be able to access without the support of our specially
  trained staff
- LinkAble's services for adults with learning disabilities can be broadly sorted into two groups. Day time services tend to be used by adults with higher needs and focus on providing new experiences and accessing supported activities which give back to the community. Our evening services generally feature more user-led social and recreational activities such as sporting activities, theatre visits and cooking together. We also run activities for those interested in the arts with our choir taking place on a Tuesday evening and our drama groups meeting on a Sunday. We run a regular nightclub evening which frequently attracts over 220 people.

LinkAble runs services 7 days a week and in 50 weeks of the year. All of our services focus on social inclusion, group engagement and individual development. We often arrange for activities to take place in the local community giving people with learning disabilities a visible presence in society and promoting integration. We see our service users growing in confidence and self-belief as well as forging long lasting friendships with other service users as they participate in the activities we run. LinkAble not only supports our service users – it provides a vital respite for family and friends who care for them.

Our services for Under 18s are part funded by Surrey County Council with the remainder of the funding for these services coming from contributions from service users and the charity's own fundraising efforts. With no funding from the local authority available for adult services these programmes are entirely funded by fundraising and contributions from service users.

#### Report of the Trustees for the Year Ended 31 March 2019

#### Review of the Year

2018/19 was a busy year for LinkAble and one which saw the charity going from strength to strength. We created a new Head of Services role which has led to the development of new services for our adult beneficiaries and refinement of the systems supporting our children's services. The new website was launched in September raising the profile of the charity and truly showcases the diverse range of activities that the charity and those it serves engage in.

The trustees met for their annual Away Day in November and agreed that the charity needed to update many of its business systems in order to increase efficiency. A new HR system began being used at the start of 2019 and updates of the email system and finance system are planned for later in the year. January 2019 also saw the start of a year of celebrations for LinkAble, marking 30 years of the charity serving children and adults with learning disabilities. All profile raising and fundraising events come with a slice of cake in this birthday year!

#### Report of the Trustees for the Year Ended 31 March 2019

#### Achievements for the Year 2018-19

- In August 2018 Ofsted visited LinkAble to carry out an inspection. We were pleased to receive a 'Good' rating as a result of the inspection and were quick to put in to place the recommendations that were made by Ofsted.
- With a part time Fundraising Consultant focussing on Trust and Grant Fundraising in post, for a full year, a range
  of strategies used to raise the profile of the charity and a more financially shrewd approach to fundraising events
  the charity's fundraising target was exceeded by 5%.
- We were sad to say goodbye to trustees whose personal circumstances had changed meaning they were no longer able to dedicate sufficient time to the role. A recruitment drive resulted in five new trustees being appointed in the year 2018/19. A further two trustee appointments have been made in Q1 of 2019/20.
- The new 'Head of Services' role was created and the new staffing structure with clearer lines of reporting and responsibility is working well. The role encompasses development of new services and quality assurance of existing services.
- New services were launched including an accessible Scout Group in partnership with Woking Scouts and Tasty Days, a 6-week cookery course for adults part funded by a grant from the PostCode Lottery. Due to demand an extra day was added to the Adult Summer Scheme.
- Children's Summer Scheme offered 4 weeks in Woking and 4 weeks in Camberley as usual but the weeks were staggered to offer 5 weeks of activities across the two sites. This approach offered more dates to the families we support and will be used again in summer 2019.
- 2019 is LinkAble's 30th anniversary year. We are sharing this information at all events and using it to promote our activity. Events celebrating the birthday of the charity are taking place throughout the year with a Fundraising Accumulator and Chinese New Year event kicking off the celebration in the first three months of the calendar year and raising over £3,000 for the charity.
- Collection tins were used for the first time to collect funds in the local community. 25 collection tins were purchased initially with a further 50 purchased when the scheme proved to be successful. 2019 will see more tins appearing in more venues in the local area.
- The website for the charity moved across to a new platform with a content management system which can be accessed by all office staff. The website is now regularly updated and offers new functionality including ticket purchase for events.
- One of LinkAble's volunteers, Will Seigmund, won the Greenoak Community Woking Young Volunteer of the Year Award.
- One of our daytime Adult Groups 'We Can Do Anything' started regular volunteering sessions with Horsell Common Preservation Society.
- LinkAble's Choir, The HighNotes worked with an acapella group called VOCES 8 to record a CD.
- A new group has been set up to support adults in attending Wheels for All cycling sessions.
- Our adult drama group opened the Woking Drama Festival in October and performed an adaptation of 'The Wizard of Oz' in December.
- Our relationship with Galliford Try continues to develop with adult groups regularly visiting the building site in Woking and a mural created by LinkAble service users promoting the charity whilst decorating the building site hoarding.
- Four local companies took part in LinkAble's first Accumulator event raising in excess of £1,500.

Report of the Trustees for the Year Ended 31 March 2019

With the help and efforts our staff and volunteers, we were able to support 287 people, through a total of 923 different activities or group sessions. Overall people attended 26,808 hours of supported activities:

2018/19	Number of people	Number of sessions	
	supported	delivered	hours
Children and Youth	147	307	13,764
Adults	140	616	13,044
Total	287	923	26,808

#### **Public Benefit**

The Trustees have paid due regard to guidance from the Charity Commission regarding public benefit and the reporting of public benefit. In the view of the Trustees the Charity complies fully with guidance on both points: this is evidenced by the description of our aims and our achievements set out above.

Report of the Trustees for the Year Ended 31 March 2019

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### **Governing Document**

LinkAble is a registered charity and a company limited by guarantee governed by its Memorandum and Articles of Association which establishes its objects, powers and governing rules. We are regulated by the Charity Commission, and adhere to its guidance regarding effective governance.

#### Governance Structure

LinkAble has a Board of up to 15 Trustees, although we are currently operating with 13. The Trustee Board meets periodically through the year to review progress against LinkAble's Strategic Implementation Plan. The Trustee Board delegates work to 5 committees - Finance, People & Property, Marketing & Fundraising, Risk & Governance and Programmes.

The day-to-day management of the organisation is carried out by the CEO who is accountable to the Trustees, who carry ultimate legal responsibility for the Charity.

#### Recruitment and Appointment of Trustees

LinkAble has a formal recruitment policy and appointment process under which potential candidates are considered and selected. New Trustees are identified in a number of ways including advertising and targeted recruitment. The Trustee Board regularly reviews its collective skills and experience against the needs of the Charity's business to ensure that it has appropriate expertise to enable the Charity to deliver its objectives. The charity undertook a trustee recruitment drive in 2018/19 and by the end March 2019 the Trustee Board consisted of 11 Trustees. A further two Trustees were recruited at the beginning of 2019/20.

#### **Trustee Induction and Training**

LinkAble has a program of induction and training for trustees that is clearly set out in the Trustee Recruitment and Appointment Policy.

#### Risk Management

The Trustee Board takes seriously its responsibility for ensuring the safe, secure and professional operation of the Charity. We maintain and regularly review a risk register, which identifies the key risks to which the charity is or could be exposed. The risk register is based on the Charity Commission's template and guidance.

LinkAble has established measures to control and mitigate the likelihood and impact of identified risks. Strategic risks are reviewed as part of the development of the Strategic Implementation Plan; operational risks are managed through appropriate policies and training, and form part of a regular report to the Trustees from the CEO. Financial risk is managed through policies, budgeting and reporting; in addition, the financial risks and implications of any proposal are carefully reviewed before a decision is reached.

Although supported by the CEO and the Trustee with special oversight of risk, final responsibility for the management of risk rests with the Trustee Board.

#### Report of the Trustees for the Year Ended 31 March 2019

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Financial Review

The Statement of Financial Activities for the year ended 31st March 2019 shows a credit of £44. Careful management of the charity's resources, and fundraising activity which exceeded target achieved this significant improvement on the forecasted deficit of £16,181.

#### **Funding Sources**

LinkAble receives grant funding, principally from Surrey County Council, towards the cost of our core activities for children.

Fundraising is vital to be able to operate the services that we currently provide, and we are grateful for all of the individual, corporate and regular donations we have received. We are also grateful for the fundraising efforts of many people and groups in the community, and the trusts and foundations who support us.

Finally, people attending LinkAble services contribute to part of the cost of providing the service.

#### Reserves

LinkAble's reserves as at 31st March 2019 were £149,843. Reserves are held in order to ensure the continuity of service provision as well as enabling LinkAble to take advantage of opportunities when they arise.

LinkAble's reserves policy is set at the equivalent of 3 - 6 months operating costs to allow for short term fluctuations in cash requirements.

The trustees review the reserves policy regularly to ensure it is set at the appropriate level.

#### Report of the Trustees for the Year Ended 31 March 2019

# Statement of Trustees Responsibilities

The Trustees (who are also the Directors of LinkAble Woking Limited for the purposes of company law) are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of frauds and other irregularities.

ON BEHALF OF THE TRUSTEE BOARD

..... Date: 2/ /08/2019

Brenda Infante, Chair of the Board of Trustees of LinkAble

# Independent Examiner's Report to the Trustees of LinkAble Woking Limited

Independent examiner's report to the trustees of LinkAble Woking Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ACCA which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

THB LLP

THB LLP
ACCA
THB LLP
1 & 2 Studley Court Mews
Studley Court
Guildford Road
Chobham
Surrey
GU24 8EB

Date: 21/08/2019

# <u>Statement of Financial Activities</u> <u>for the Year Ended 31 March 2019</u>

		Unrestricted funds	Restricted funds	31.3.19 Total funds	31.3.18 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	95,632	20,359	115,991	84,449
Charitable activities	2	378,837		378,837	266,337
Other trading activities	3	13,736	-	13,736	13,760
Investment income	4	172		172	451
Total		488,377	20,359	508,736	364,997
EXPENDITURE ON					
Raising funds	5	44,772	-	44,772	27,925
Charitable activities	6				
Adult Services		171,669	20,359	192,028	188,238
Children Services		271,892	-	271,892	230,968
The Big Lottery Project					10,722
Total	7	488,333	20,359	508,692	457,853
		-	,	,	-
NET INCOME/(EXPENDITURE)		44	-	44	(92,856)
RECONCILIATION OF FUNDS					
Total funds brought forward		149,799	-	149,799	242,655
TOTAL FUNDO CARRIER FORMARS		440.040		440.040	440.700
TOTAL FUNDS CARRIED FORWARD		149,843		149,843	149,799

#### Statement of Financial Position At 31 March 2019

	Notes	Unrestricted funds £	Restricted funds £	31.3.19 Total funds £	31.3.18 Total funds £
CURRENT ASSETS Debtors Cash at bank and in hand	12	11,841 <u>171,037</u>	21,843	11,841 192,880	19,183 179,756
		182,878	21,843	204,721	198,939
CREDITORS Amounts falling due within one year	13	(33,035)	(21,843)	(54,878)	(49,140)
NET CURRENT ASSETS		149,843		149,843	149,799
TOTAL ASSETS LESS CURRENT LIABILITIES	5	149,843	-	149,843	149,799
NET ASSETS		149,843		149,843	149,799
FUNDS Unrestricted funds Restricted funds	14			149,843 	149,799 
TOTAL FUNDS				149,843	<u>149,799</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

Brenda Infante -Trustee

# <u>Statement of Cash Flows</u> <u>for the Year Ended 31 March 2019</u>

	Notes	31.3.19 £	31.3.18 £
Cash flows from operating activities:  Cash generated from operations	1	_12,952	(105,657)
Net cash provided by (used in) operating activities		12,952	(105,657)
Cash flows from investing activities: Interest received		172	451
Net cash provided by (used in) investing activities		172	451
Change in cash and cash equivalents in the reporting period		13,124	(105,206)
Cash and cash equivalents at the beginning the reporting period	of	179,756	284,962
Cash and cash equivalents at the end of the reporting period		<u>192,880</u>	<u>179,756</u>

# Notes to the Statement of Cash Flows for the Year Ended 31 March 2019

1.	RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CA	ASH FLOW FI	ROM OPERATING	G ACTIVITIES
			31.3.19	31.3.18
			£	£
	Net income/(expenditure) for the reporting period (as per the sta	atement		
	of financial activities)		44	(92,856)
	Adjustments for:			
	Interest received		(172)	(451)
	Decrease/(increase) in debtors		7,342	(13,589)
	Increase in creditors		5,738	1,239
	Net cash provided by (used in) operating activities		12,952	(105,657)
2.	ANALYSIS OF CHANGES IN NET FUNDS			
		At 1.4.18	Cash flow	At 31.3.19
		£	£	£
	Net cash			
	Cash at bank and in hand	179,756	13,124	192,880
	Total	179,756	13,124	192,880

# Notes to the Financial Statements for the Year Ended 31 March 2019

#### ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Tangible fixed assets

Trustees elected to provide depreciation at the following annual rate in order to write off each asset over its estimated useful life.

Motor vehicles

20% on costs

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# Notes to the Financial Statements - continued for the Year Ended 31 March 2019

# 2. DONATIONS AND LEGACIES

	INCOME AND ENDOWENTS FROM:	Unrestricted funds	Restricted funds	31.3.19 Total funds	31.3.18 Total funds
		£	£	£	£
	Donations and legacies Donations Grants	31,650 <u>63,982</u>	20,359	31,650 <u>84,341</u>	55,973 28,476
		95,632	20,359	115,991	84,449
	Charitable activities Charges for services - Adult Charges for services - Children SCC Grant for service provision - Children Other income Big lottery fund grant	104,943 52,778 213,500		104,943 52,778 213,500	90,072 30,660 132,205 2,538 10,722
	Scouts innovation grant	7,616		7,616	140
		378,837		378,837	<u>266,337</u>
3.	OTHER TRADING ACTIVITIES				
	Income from fundraising events			31.3.19 £ <u>13,736</u>	31.3.18 £ <u>13,760</u>
4.	INVESTMENT INCOME				
	Bank interest received			31.3.19 £ <u>172</u>	31.3.18 £ <u>451</u>
5.	RAISING FUNDS				
	Raising donations and legacies				
	Other fundraising costs Direct cost of Fundraising and Events			31.3.19 £ 24,858 19,914	31.3.18 £ 8,572 19,353
				<u>44,772</u>	<u>27,925</u>

# Notes to the Financial Statements - continued for the Year Ended 31 March 2019

### 6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 7)	Totals
	£	£	£
Adult Services	152,917	39,111	192,028
Children Services	228,690	43,202	271,892
	381,607	82,313	463,920

# 7. ANALYSIS OF EXPENDITURE - SUMMARY

	Cost of Raising Funds	Adult's Services	Children's Services	Governance Costs	Support Costs	Total 2019
	£	£	£	£	£	£
Direct cost of Activities (excl staff)	16,752	37,009	21,211	÷	-	74,972
Staff Costs (Note 9) Other Staff costs Premises Costs Office Costs Sundries Promotional Cost Vehicle and Travel	25,310 468 869 321 470 288 294	111,234 4,674 - - - - - 152,917	198,132 9,347 - - - - - 228,690	15,865 - - - 4,718 - - - 20,583	12,794 1,091 28,104 10,366 2,309 864 6,202	363,335 15,580 28,973 10,687 7,497 1,152 <u>6,496</u> 508,692
Allocation of overheads Support costs Governance costs Totals	<del>-</del> <del>-</del>	28,820 10,291 192,028	32,910 10,292 271,892	( <u>20,583)</u>	(61,730)	
Totals	44,772	<u>192,028</u>	<u>271,892</u>			508,69

### 8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

# Notes to the Financial Statements - continued for the Year Ended 31 March 2019

### STAFF COSTS

Wages and salaries Social security Pension contributions	Year Ended 31.3.19 £ 344,570 14,915 3,850	Year Ended 31.3.18 £ 292,166 12,557 
	<u>363,335</u>	306,569
Wages and salaries have been allocated as follows.		
Adult services	111,234	111,331
Children Services	198,132	166,133
Governance	15,865	2,645
Raising funds	25,310	7,723
Support	12,794	8,015
Big Lottery		10,722
	<u>363,335</u>	306,569

The average number of employees during the year were as follows: Full time employees (Works more than 30 hours a week) : 3 (2018:3) Part time employees : 55 (2018:49)

No employees received emoluments in excess of £60,000.

# 10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Year Ended 31.03.2018 Unrestricted funds	Year Ended 31.03.2018 Restricted funds	Year Ended 31.03.2018 Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	69,890	14,559	84,449
Charitable activities	255,615	10,722	266,337
Other trading activities	13,760	-	13,760
Investment income	451		451
market.	222 742	05.004	004007
Total	339,716	25,281	364,997
EXPENDITURE ON			
Raising funds	27,925	_	27,925
Charitable activities			
Adult Services	173,679	14,559	188,238
Children Services	230,968	-	230,968
The Big Lottery Project		_10,722	_10,722
Total	432,572	25,281	457,853
		-	-
NET INCOME/(EXPENDITURE)	(92,856)		(92,856)
NET INCOME/(EXPENDITURE)	(92,856)		(92,856)

# Notes to the Financial Statements - continued for the Year Ended 31 March 2019

# 10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES – continued

				Year Ended 31.03.2018 Unrestricted funds £	Year Ended 31.03.2018 Restricted funds £	Year Ended 31.03.2018 Total funds £
	RECONCILIATION OF FUNDS			L	L	٨
	Total funds brought forward			242,655		242,655
	TOTAL FUNDS CARRIED FOR	WARD		149,799		149,799
11.	TANGIBLE FIXED ASSETS	Plant and	Fixtures and		Computer	
		machinery	fittings	Motor vehicles	equipment	Totals
	COST	£	£	£	£	£
	At 1 April 2018 and 31 March 2019	8,877	12,782	29,827	10,306	61,792
	DEPRECIATION At 1 April 2018 and 31 March 2019	_8,877	12,782	29,827	10,306	61,792
	NET BOOK VALUE At 31 March 2019					
	At 31 March 2018					
12.	DEBTORS: AMOUNTS FALLIN	G DUE WITHII	N ONE YEAR			
					31.3.19 £	31.3.18 £
	Prepayments and accrued incom	ne			11,841	<u>19,183</u>
					<u>11,841</u>	<u>19,183</u>
13.	CREDITORS: AMOUNTS FALL	ING DUE WITH	HIN ONE YEAR			
					31.3.19 £	31.3.18 £
	Account payables Accrued expenses Deferred income				10,609 44,269	582 10,897 37,661
					<u>54,878</u>	<u>49,140</u>

# Notes to the Financial Statements - continued for the Year Ended 31 March 2019

# 14. MOVEMENT IN FUNDS

Unrestricted funds General fund	At 1.4.18 £ 149,799	Net movement in funds £ 44	At 31.3.19 £ 149,843
TOTAL FUNDS	149,799	44	149,843
Net movement in funds, included in the above are as follows:			
Unrestricted funds	Incoming resources £	Resources expended £	Movement in funds
General fund	488,377	(488,333)	44
Restricted funds Restricted Fund	20,359	(20,359)	-
TOTAL FUNDS	508,736	(508,692)	44
Comparatives for movement in funds		Net	
Comparatives for movement in funds	At 1.4.17	Net movement in funds	At 31.3.18
Comparatives for movement in funds	At 1.4.17 £	movement in	At 31.3.18 £
Comparatives for movement in funds  Unrestricted Funds General fund		movement in funds	
Unrestricted Funds	£	movement in funds	£
Unrestricted Funds General fund	£ 242,655	movement in funds £ (92,856)	£ 149,799
Unrestricted Funds General fund TOTAL FUNDS	£ 242,655	movement in funds £ (92,856)	£ 149,799
Unrestricted Funds General fund TOTAL FUNDS	£  242,655  242,655  as follows:  Incoming resources	movement in funds £  (92,856)  (92,856)  Resources expended	£  149,799  149,799  Movement in funds
Unrestricted Funds General fund  TOTAL FUNDS  Comparative net movement in funds, included in the above are a	£  242,655  242,655  as follows:  Incoming resources £	movement in funds £  (92,856)  (92,856)  Resources expended £	£  149,799   149,799  Movement in funds £

# Notes to the Financial Statements - continued for the Year Ended 31 March 2019

### 14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17	Net movement in funds	At 31.3.19
	£	£	£
Unrestricted funds General fund	242,655	(92,812)	149,843
TOTAL FUNDS	242,655	(92,812)	149,843

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds General fund	828,093	(920,905)	(92,812)
Restricted funds Restricted Fund	45,640	(45,640)	
TOTAL FUNDS	873,733	( <u>966,545</u> )	<u>(92,812</u> )

### 15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2019.