

## **Voter ID: Voting in the local Woking Borough election on 4 May 2023**

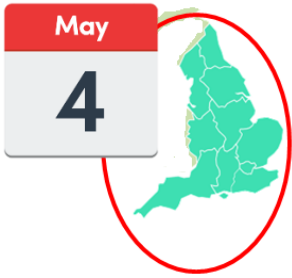
**Everything you need to know about photo ID for the Woking Borough election**



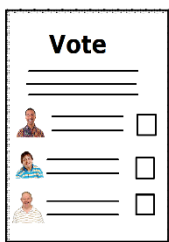
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## Introduction



On **Thursday 4 May 2023** there will be local elections in some parts of England, including **Woking Borough**.



This document tells you what you need to do to be able to vote at the local elections.

## How do I register to vote?



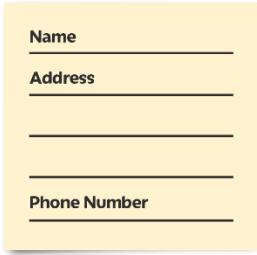
Before you can vote in an election, you **must register to vote**.



If you have moved to a different address



or changed your name since you registered



Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone Number \_\_\_\_\_

you will need to update your details.



You can **register to vote**, or update your details on [the Government's website](https://www.gov.uk/register-to-vote) (<https://www.gov.uk/register-to-vote>)



Name *R. Smith*  
Address *224 West St*  
*Manchester*  
*Greater Manchester*  
Phone Number \_\_\_\_\_

or you can fill in a paper application form.



If you:

- need help to register to vote
- need help to update your details
- or want a paper application form.



contact Woking Borough Council's election team by phoning **01483 755 855** or emailing [elections@woking.gov.uk](mailto:elections@woking.gov.uk)

## ID for voting

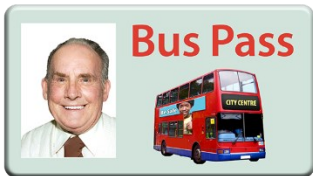


You will need to take photo ID with you when you vote at a **polling station**.

You will need to show 1 form of ID from this list:



- passport
- driving licence (a provisional licence is ok)
- identity card with **PASS mark**
- biometric immigration document
- defence identity card



Some concessionary travel cards and some national identity cards are ok.



If your photo ID is out of date, it is ok to use it if the photo still looks like you.



For more information about what you can use as photo ID, go to the [Electoral Commission's website](https://www.electoralcommission.org.uk/voterID) (<https://www.electoralcommission.org.uk/voterID>)



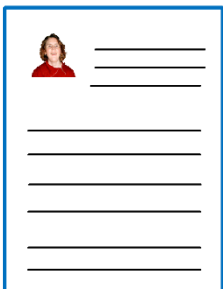
or phone the Electoral Commission's helpline on **0800 328 0280**.



If you do not have any of the ID on the list,



or you are not sure if your photo ID still looks like you



you can apply for a **Voter Authority Certificate**.



A **Voter Authority Certificate** is free.

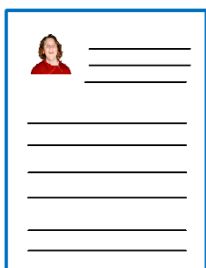


You will be able to use your **Voter Authority Certificate** as photo ID when you vote at a **polling station**.

## Applying for a Voter Authority Certificate



You need to be registered to vote before you can apply for a **Voter Authority Certificate**.



If you need a **Voter Authority Certificate** to vote in the elections in England on 4 May 2023,



you must apply for the certificate by 5pm on Tuesday 25 April.



It is a good idea to apply as soon as possible in case your local council needs to check any details with you.

You can apply for a **Voter Authority Certificate** online on [the Government's website](https://www.gov.uk/apply-for-photo-id-voter-authority-certificate) (<https://www.gov.uk/apply-for-photo-id-voter-authority-certificate>)



or by filling in a paper application form.



If you need help to apply for a **Voter Authority Certificate**, or want a paper application form



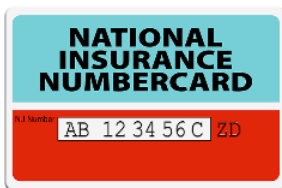
contact Woking Borough Council's election team by phoning **01483 755 855** or emailing [elections@woking.gov.uk](mailto:elections@woking.gov.uk)



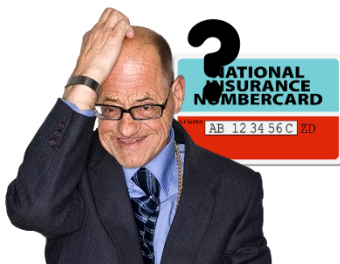


When you apply for your **Voter Authority Certificate**, you will need to know your:

- name
- address
- date of birth



It is a good idea if you know your National Insurance Number when you apply for your **Voter Authority Certificate**.



You can apply for a **Voter Authority Certificate** if you do not know your National Insurance Number.



If you do not know your National Insurance Number, Woking Borough Council will contact you to ask for something else to prove your identity.



When you apply for a **Voter Authority Certificate**, you will need to send a photo with the form.



There are rules about the photo you can send.



The rules are like the rules for a passport photo.



If you do not have a photo which keeps to the rules, your local council can take a photo for you.



To find out more about the rules for the photo, go to the [Electoral Commission's website](https://www.electoralcommission.org.uk/voterID) (<https://www.electoralcommission.org.uk/voterID>)

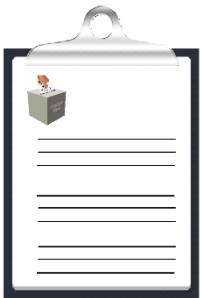


or phoning the Electoral Commission's helpline on **0800 328 0280**.

## **Voting at the polling station**



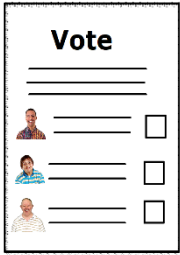
When you arrive at the **polling station**, a member of staff will ask you for your name and address.



They will look for you on the voting register.



They will ask for your photo ID.



If they are happy with your photo ID, they will give you your **ballot paper** and let you know where you can fill it in.



There will be a private area at the **polling station** where staff can look at your photo ID.

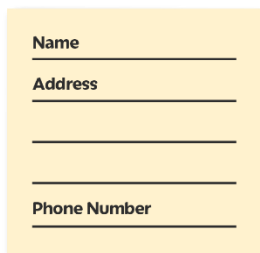


If you want the staff to look at your photo ID in the private area of the **polling station**, let them know when you arrive at the **polling station**.



If you need any help when you are at the **polling station**, please ask the staff.

## Other ways to vote



Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone Number \_\_\_\_\_

### Voting by post

If you want to vote by post, you will need to fill in an application form. You can [apply online via Woking Borough Council's website](https://www.woking.gov.uk/council-and-democracy/elections-and-voting/voting/apply-postal-vote)

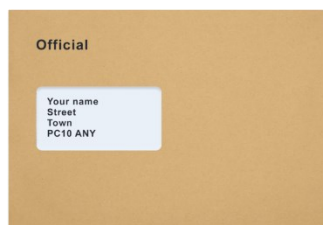
(<https://www.woking.gov.uk/council-and-democracy/elections-and-voting/voting/apply-postal-vote>)



Woking Borough Council must have your form by 5pm on Tuesday 18 April 2023.



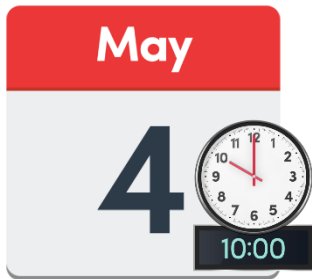
You do not need to have photo ID to vote by post.



Your **ballot paper** will arrive in the post.



Fill in the **ballot paper** and send it back to your local council in your postal vote pack.



Woking Borough Council must have your postal vote pack by 10pm on Thursday 4 May.



If there is not enough time to post your postal vote pack, you can take it to your **polling station** or local council office on Thursday 4 May.

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

### **Voting by proxy**

If you want to vote **by proxy**, you will need to fill in an application form.



Woking Borough Council must have your form by 5pm on Tuesday 25 April 2023.



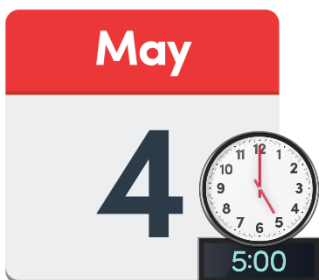
The person you choose to vote for you will need to go to your **polling station** to vote.



They will need to show their photo ID.



They will not need to show your photo ID to vote for you.



If you cannot go to the **polling station** because of an emergency, you can apply for an emergency proxy until 5pm on Thursday 4 May.



For more information, or to get a postal or proxy application form, [go to Woking Borough Council's website](https://www.woking.gov.uk/elections-and-voting/voting)

(<https://www.woking.gov.uk/elections-and-voting/voting>)



or phone Woking Borough Council's helpline on **01483 755 855**

## More information

If you have any questions about:



- registering to vote
- photo ID
- how to apply for a **Voter Authority Certificate**
- or would like this information in a different format,



go to [Woking Borough Council's website](https://www.woking.gov.uk/election2023)  
(<https://www.woking.gov.uk/election2023>)





or phone Woking Borough Council's helpline on **01483 755 855**.



You can also scan the QR code below. The QR code will take you to the Woking Borough Council website.



### Are you ready to vote? checklist



You might want to **use the checklist below** to check you are ready to vote in the local elections in England on Thursday 4 May 2023.



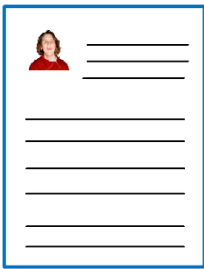
Have I registered to vote?



You must register to vote by 1 minute before midnight on Monday 17 April.



Do I have photo ID?



If not, have I applied for a **Voter Authority Certificate**?

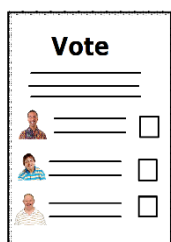


You must apply for your **Voter Authority Certificate** by 5pm on Tuesday 25 April.



Do I have my photo ID ready to take to the **polling station** with me on Thursday 4 May?

## Words used in this easy read



**ballot paper** The piece of paper you fill in to vote.



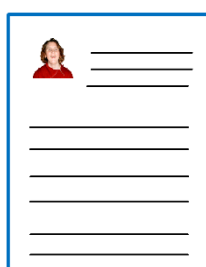
**by proxy** If you do something by proxy, you are doing it for someone else. If you vote by proxy, it means you ask someone you trust to vote for you.



**PASS mark** PASS stands for Proof of Age Standards Scheme. If an organisation has an ID card with a PASS mark, it means that the organisation has been checked. The police think the PASS mark is a good idea.



**polling station** The place you go to vote in an election.



**Voter Authority Certificate** A free document you can get to use as photo ID for voting in an election.