

## **Terms of Membership of Methody Collegians (including Friends of MCB) and Use of the Association Website**

Methody Collegians ('The Association') operate a 'website', ([www.methodycollegians.org](http://www.methodycollegians.org)), and, along with Methodist College Belfast Alumni Relations Office ('MCB Alumni Office'), maintain a database of contacts in order to stay in touch with, and provide updates on, Methodist College Belfast ('The College'), alumni news, events, opportunities to volunteer at the College, fundraising activities etc.

Visitors to the website can choose to join the Association or online community under the various Membership Categories, either as Methody Collegians (Former Pupils, Current and Former Members of Staff and Board of Governors of the College), and/or as Members of the Collegians Business Network, or as Friends of MCB (donors, friends and supporters). They do so by registering on the website and creating an online profile.

These 'Terms of Membership and Use of the Website' are intended for those with a valid Membership of Methody Collegians, (including the Collegians Business Network and Friends of MCB), as well as for all visitors to the website. They set out the various Membership Categories and associated rules, requirements and consent to your personal information being collected. They also explain the access to Member Only data and should be read in conjunction with the Methody Collegians Privacy Policy.

### **Changes to these Terms**

The Association reserves the right to revise these Terms at any time. We shall reasonably attempt to notify you of any changes by advertising this on the website or contacting you directly with the information. Any changes made shall have immediate effect upon being posted to this website, and your continuing use of our website constitutes your acceptance of such amended Terms Membership and Use of the Association website.

## **MEMBERSHIP CATEGORIES**

### **Standard Membership**

For Former Pupils, current and former Members of Staff with >1 year's service, and current and former Members of the Board of Governors, (all of whom are known as Collegians). Membership will commence on payment of the registration fee/annual membership levy and postal levy if applicable.

### **Student Membership**

Membership for Collegians who are in full time study. These Members have the same rights and responsibilities as Standard Members but their Membership levy is discounted. Membership will commence on payment of the registration fee/annual membership levy.

### **College Leaver Membership**

Membership plan available to those Collegians who have left MCB in the previous academic year. These Members have the same rights and responsibilities as Standard Members but their registration is covered by the College fee in U6. College Leavers are registered on the database prior to leaving the College for A-Level examinations and their Membership will be activated after the Leaver's Ceremony. For any College Leaver's who are <18 at this date, their Membership activation will be delayed until their 18th birthday. College Leavers who did not register on the database during their final academic year, may submit a College Leaver Membership form via the website at any time during the year immediately after leaving U6.

### **Lifetime Membership**

Life members shall comprise those elected as life members to the former MCB Old Boys' Association prior to 12<sup>th</sup> March 1971 and those elected as life members to the former MCB Old Girls' Association prior to 9<sup>th</sup> October 1972. Such life members shall pay only an annual postal levy which shall be determined by the Council, so as to entitle them to notification of all Association meetings and events. These Members shall have the same rights and responsibilities as Standard Members.

### **Collegians Business Network Membership**

All Collegians may apply to become a Member of the Collegians Business Network (CBN). Membership will commence on approval of the application and when payment of the applicable annual registration fee (Methody Collegians Member or Non-Member) has been made. This membership category has no access to Member Directories, save that already afforded under a valid Standard Membership. All CBN Members are entitled to be notified of Collegians Business Network events. In addition, those CBN Members with permission to advertise their organisation, can do so on the CBN page of the website.

### **Friends of MCB Membership**

For Non-Collegians to receive news, information on events, and opportunities to support the College via the Alumni Relations Office. This membership category has no associated membership fee and has no access to Member Directories.

## **RULES OF MEMBERSHIP**

### **Annual Membership Fees**

Annual Membership Fees for the various Membership Categories are set by the Methody Collegians Council and are due each year on the anniversary of your joining date. We keep our Membership Fees to a minimum each year. They are used to cover the administrative and running costs of the Association, such as the database, website, postage and insurance. Any surplus funds are used to support projects within the College and such donations will be shared in our newsletters and on social media.

Lapsed Memberships will lose access to the Member Only content and Member Directories on the Association website.

Businesses linked to lapsed CBN Memberships will be removed from the Collegians Business Network website page.

Membership subscriptions are not transferrable under any circumstances.

### **Membership Database**

The Methody Collegians database is designed to help you to connect and engage with Methody Collegians wherever you are in the world.

It offers an expanding range of functions, including:

- Managing your preferences to forms of communications;
- Providing details to a tailored range of Methody Collegians and College events including reunions, job fairs, networking and cultural events;
- Updating you on our fundraising activities, how you can support the College, and the impact of your support;
- Facilitating the connection with other alumni by securely providing limited contact details for those with similar interests or who fall into similar categories such as year groups; and
- Enabling you to keep your data up to date.

When signing up for Membership of Methody Collegians you are agreeing to your data being collected and processed in line with our Privacy Policy. The Association may contact a member if it requires any clarification/further information on any of the details furnished during the registration process.

When completing a Membership Application Form you will be asked to provide personal information. Your Name (including former surname if applicable) will then be visible in Member Directories.

You will also be asked to agree to your email address appearing in the secure Member Directories. (Please note that if your email address is not visible in this Members Only section, other Methody Collegians will be unable to directly contact you).

Home addresses, phone numbers and Date of Birth will be hidden from Member Directories and only available to Administrators.

Other information such as Job Title, University Attended or Course of Study, Current Hometown etc will be made available as Search Fields in Member Directories but will not be visible alongside your full profile.

If at any time you want to be fully removed from the Member Directories, please email [info@methodycollegians.org](mailto:info@methodycollegians.org), or use the 'Contact Us' option on the website.

The information in Member Directories is for personal use only and must not be shared with any third party. Only Former Pupils and current and former College Staff, and Members of the Board of Governors are eligible to have access to Member Directories and they must declare adherence to these Terms before being granted such access.

Please note, this is a new database. If you have previously, (prior to 2025), registered on the alumni section of the Methodist College website or completed a 'Keeping in Touch' form, this data has not been migrated. We would therefore ask you visit the 'Join Now' section of the website and complete the form for the relevant membership category.

### **Your account and password**

When you register as a Member of Methody Collegians, as a Member of the Collegians Business Network, or as a Friend of MCB, you will create a login email address and choose a password as part of our security procedures.

Each registration is for a single user only. The Association does not permit you to share your user name and password with any other person nor with multiple users on a network. Responsibility for the security of any passwords rests with you. If you know or suspect that anyone other than you knows your login password, you must promptly notify us at [info@methodycollegians.org](mailto:info@methodycollegians.org).

We have the right to disable any email address or password, at any time, if in our reasonable opinion, you have failed to comply with any of the provisions of these Terms.

## **USE OF THE WEBSITE**

### **About us**

This website is operated by Methody Collegians.

You are able to contact us in relation to our website at [info@methodycollegians.org](mailto:info@methodycollegians.org) or via the “Contact Us” form at the bottom of each page of the website, or write to us at, Methody Collegians, c/o Methodist College Belfast, 1 Malone Road, Belfast, BT9 6BY.

### **Changes to our website**

We may update our website and/or change the content at any time. However, we do not guarantee that our website, or any content on it, will be free from errors or omissions. Any of the content on our website may be out of date at any given time, and we are under no obligation to update it. The content of its pages is for your general information and use only. It is subject to change without notice.

### **Accessing our website**

The majority of the content on our website is made available free of charge. Access to ‘Member Only’ content is available to those with a valid Membership Subscription.

We do not guarantee that our website, or any content on it, will always be available or be uninterrupted. Access to our website is permitted on a temporary basis. We may suspend, withdraw, discontinue, and/or change all or any part of our website without notice. We will not be liable to you if for any reason our website is unavailable at any time or for any period.

You are responsible for making all arrangements necessary for you to have access to our website. You are also responsible for ensuring that all persons who access our website through your internet connection are aware of these ‘Terms of Membership and Use of the Website’ and other applicable policies, and that they comply with them.

You may print off and may download extracts, of any page(s) from our website for your personal use, and you may draw the attention of others to content posted on our website. You must not modify the paper or digital copies of any materials you have printed off or downloaded in any way, and you must not use any illustrations, photographs, video or audio sequences, and/or any graphics provided on our website separately from any accompanying text.

No part of this website or the information available upon it (including, without limitation, other Users’ email addresses) may be reproduced or stored in any other website or included in any public or private electronic retrieval system.

You may not send or otherwise post unauthorised commercial information on [www.methodycollegians.org](http://www.methodycollegians.org), nor may you use information provided on the website to

engage in any type of marketing or commercial activity, save for the activities within the Collegians Business Network.

The Association reserves the right to remove any information or User accounts or block access to [www.methodycollegians.org](http://www.methodycollegians.org) for any infringement of these Terms.

### **No reliance on information**

The content on our website is provided for general information only. It is not intended to amount to advice on which you should rely.

Neither we, nor any third parties provide any warranty or guarantee as to the accuracy, timeliness, performance, completeness or suitability of the information and materials found or offered on this website for any particular purpose, nor do we endorse any products or services mentioned on the website. You acknowledge that such information and materials may contain inaccuracies or errors and we expressly exclude liability for any such inaccuracies or errors to the fullest extent permitted by law.

Although we make reasonable efforts to update the information on our website, we make no representations, warranties or guarantees, whether express or implied that the content on our website is accurate, complete, or up-to-date.

We have the right to remove any posting made on our website for any reason, including where, in our opinion, the post is obscene, offensive, and/or infringes on third party intellectual property rights.

We will not be responsible, or liable to any third party, for the content or accuracy of any content posted by you or any other user of our website.

The views expressed by other users on our website do not represent our views or values.

### **Viruses**

We do not guarantee that our website will be free from bugs or viruses. You are responsible for configuring your information technology, computer programmes and platform in order to access our website. You should use your own, up-to-date virus protection software.

You must not misuse our website by knowingly introducing viruses, and/or other material which is malicious or technologically harmful. You must not attempt to gain unauthorised access to our website, the server on which our website is stored, or any server, computer, or database connected to our website.

### **Linking to our website**

You may link to our home page, provided you do so in a way that is fair and legal and does not damage our reputation or take advantage of it.

You must not establish a link in such a way as to suggest any form of association, approval, or endorsement on our part where none exists. You must not establish a link to our website in any website that is not owned by you. We reserve the right to withdraw linking permission without notice.

If you wish to make any use of content on our website other than that set out above, please contact us using the details set out in the “About Us” section of these Terms.

### **MEMBER DECLARATION**

***By registering for Methody Collegians membership, you are confirming that you accept that your personal information given to us will be processed in accordance with data protection legislation. In addition, as you will be gaining access to Member Only content and Member Directories, you are declaring that you accept that this information is for personal use only and that you will not share it with any third party.***

***By registering for the Collegians Business Network, you are confirming that you have permission to post information relating to your business organisation and accept that your related personal information given to us will be processed in accordance with data protection legislation.***

***By registering as a Friend of MCB, you are confirming that you accept that your personal information given to us will be processed in accordance with data protection legislation.***

***By registering as either a Methody Collegian, a Member of the Collegians Business Network or a Friend of MCB, you are declaring that you accept and will abide by these Terms of Membership and Use of the Website.***