



**THE NATIONAL COURIER &
DESPATCH ASSOCIATION (NCDA)**



ANNUAL GENERAL MEETING

MEETING MINUTES

**SATURDAY 8 FEBRUARY 2024
14:00 – 16:00**



ATTENDEES

NCDA Members

Competent Couriers	Sarma Franklyn & Will Owain-Ohirein
Logistics World	Tim Wilson , Colleen Fowling, Rhiann Hughes & Jenny Bradley
Prestige Cars & Couriers	David Brown & Adam Elkins
Quickline	Stephen Doran & Andrew Martin
Simpson Transport	Nick & Tina Simpson & Nigel Marks
Speed Couriers Northern	Ian Haslop & Lesley Heaton-Haslop
Surespeed	Kiel Ryan & Eliot Ryan
The Courier Company Nationwide	Richard England, Nick Thompson, Ian Carter & Holly Carter
The Sameday Company	Steve May
Top Flight Couriers Ltd	Darren Walmsley, Alex Willerton & Duncan Morris
Urgent Services	Derwent Jaconelli
Winchurch Transport	Lou & Phil Winchurch
The NCDA	Claire May

Invited Guests

Ground Transport Group	Alan Wright
Peter East Associates Ltd	Sam Mohr & Nicholas Mohr
Team Togs	Katie Noonan & Karen Saragoussi



DAVID BROWN CHAIRS WELCOME

Welcome everybody to our 2025 AGM and event, it's great to see so many of you here and I thank you for making the effort to come. I'm sure you will go away tomorrow feeling positive about the NCDA and your fellow members and partners you have now met in person.

As we spend time together over the weekend it will be interesting to gauge how we all got on last year, 4 years on from covid. There are still quite significant challenges at play across the country and I'm sure you are all working hard to find new revenue streams and be creative. Your association is here to support, advice and hopefully to facilitate some inter trading as well. Being a member of the NCDA means you can offer a nationwide service to your clients and gives you access to a bottomless pit of knowledge and experience.

We will discuss all these topics and more during the course of the day. Sharing information, ideas and hopefully solutions over a few beers is always a useful exercise.

This is your industry association and I'm mainly speaking to those that are not present today, it is important that we stick together, work together and be proud of our industry. The association offers many benefits but one of its core principles is to maintain standards. Your business is stronger by being part of a national association. I often get told that there is not much inter trading anymore. Yes, the platforms have taken some of that work away, but I can assure you there is still a lot of us trading with each other and winning new contracts by being part of the association. You tend to get out what you put in and if you don't build on the relationships forged today you only have yourself to blame.

I would like to thank the committee for all their hard work over the last year and special thanks must go to Claire our administrator for holding it all together and our Treasurer for keeping us solvent. We would welcome anyone who thinks they have something to offer the association to join the committee, hopefully we will see some volunteers this weekend and if you are interested, please make yourself known.

We are also being supported today by our wonderful Partner companies so I urge you to speak with them and see what they can do for you.

Please don't forget to fill out your questionnaires as we are striving to improve our offering to our members and the feedback will be very useful.

Great to see you all here, enjoy your day and I look forward to speaking with you all at some point.

AGM 2024

Minutes are available to view online but no comments were received.

ACCOUNTS – PRESENTED BY DAVID BROWN

On behalf of Greg Page NCDAs Treasurer David reported a small overall loss, primarily due to the reduction in partner income in 2024. The attached accounts were available to those present and have been saved to the NCDAs website – members area for reference

NATIONAL COURIER AND DESPATCH ASSOCIATION

**PROFIT AND LOSS ACCOUNT
 FOR THE YEAR ENDED 31 DECEMBER 2024**

		2024		2023	
	£	£	£	£	£
INCOME					
Member Subscriptions	17,966		23,050		
Partners Fees	1,950		3,150		
AGM Members	449		340		
AGM Non Members	150		-		
Bank Interest	815		196		
Other Income	131	21,461	468	27,204	
EXPENDITURE					
Travel and Meetings	84		-		
AGM Hotel and Overheads	4,484		3,891		
Office Expenses	1,479		1,025		
Legal Fees and Costs	-		1,948		
Administrator's Fees	8,505		8,383		
Treasurer's Fees	2,353		4,200		
Quest, Creditsafe & Whitefuse	3,267		2,987		
Website and Internet costs	1,217		959		
Membership Expenses	371		1,994		
Bank charges	48	21,808	31	25,418	
NET LOSS BEFORE TAXATION		347		1,786	
Taxation charge for year		332		561	
NET LOSS FOR YEAR		<u>£679</u>		<u>£1,225</u>	

NATIONAL COURIER AND DESPATCH ASSOCIATION

BALANCE SHEET
 AS AT 31 DECEMBER 2024

	2024		2023	
	£	£	£	£
FIXED ASSETS				
Website	6500		6500	
Less: Depreciation	6500	0	6500	0
CURRENT ASSETS				
Bank	53716		54280	
Debtors and Prepayments	<u>496</u>		<u>1380</u>	
	<u>54212</u>		<u>55660</u>	
CURRENT LIABILITIES				
Sundry Creditors	6780		7320	
Corporation Tax	<u>332</u>		<u>561</u>	
	<u>7112</u>		<u>7881</u>	
NET CURRENT ASSETS	47100		47779	
NET ASSETS	<u>£47,100</u>		<u>£47,779</u>	
REPRESENTED BY:				
Profit and Loss Account				
Balance brought forward 1 January 2024	47779		46554	
Net Loss for Year	<u>-679</u>		<u>1225</u>	
Balance carried forward	<u>£47,100</u>		<u>£47,779</u>	

DARREN WALMSLEY VICE CHAIR

Competition & Niche Services

Darren reminded members to ensure that all other members in the association are aware of any of their niche services such as cold transport, Silver FORS, Danergous Good Handling and those who consistently handle medical transport. This should be showcased as a added value service.

Also, Darren reminded members to be cost effective when supporting other members – to avoid the need for CX. Jobs should be covered by the NCDA network.

Collaboration

DW asked that members reach out to each other for information, sharing information and knowledge was as important as job sharing. Many of the businesses have changed over their membership period so it's important to keep each other informed.

New Members

Numbers seem to have stagnated within the membership so this is a call to duty – are there any sub contractors you work with who might be interested in joining, maybe not aware of benefits etc.

Emergence of AI – Example

DW reference a call he heard at recent event where it was almost impossible to tell it was AI – happy to share with anyone interested as not possible with in presentation

Update of Linqs Project – delivered by DW on behalf of Seb Robert

The key points to note were:

- Linqs applied for EU grant of about €3 million to kickstart a brand-new company.
- Application rejected because company was too new
- Planning to keep going with project independently. Setting up as a new entity
- Will re-apply mid-year for grant
- New Plan - adjusting strategy to meet the grant requirements and exploring other funding options.
- Moving forward - AI will change everything. Keen to get on board early as will be easier to run day to day business.
- Some concerns about impact on back-office roles.
- Autonomous vehicles and delivery robots are coming, but still a way off so drivers should be secure.
- The timeline might be shorter than you think.

DW thanked those in the room for their attendance and handed to NCDA member Lou Winchurch

FROM A MEMBERS POV – LOU WINCHURCH

Louise Winchurch of Winchurch Transport spoke about the benefits of being an NCDA member and her passion for the association.

Winchurch Transport is based in Plymouth, Devon and have been members for 4 years. Lou is also a committee member

As a member Lou finds the association invaluable, especially with their location as well as being a small business. Being in a slightly remote location Winchurch Transport often rely on the support of their fellow member – both in giving jobs out and covering them. She noted that the NCDA are always her first port of call!

From a financial perspective Lou noted that the key member benefits – Creditsafe and Quest have saved them money, as in a small business funds are limited. They regularly use Quest for HR documents and Creditsafe to check both existing and potential customers.

Lou also reminder members present about the wealth of knowledge and the number of times she's had query or issue, asked members and everyone has helped with no hesitation!

She stated that she has lots of ideas of how we can make the NCDCA the association of choice for the couriers industry and that we should rebuild and get the community feeling again, get the passion and enthusiasm back!!

Lou thanked members for listening and asked for any shared feedback.

COMMITTEE ELECTION FORMALITIES

All committee stood down and were unanimously re-elected into the same roles and positions held previously.

Executive Committee

David Brown	Chair
Darren Walmsley	Vice
Greg Page	Treasurer
Claire May	Administrator

Committee Members

Derwent Jaconelli
 Steve May
 Samuel Milne
 Duncan Morris
 Kiel Ryan
 Tina Simpson
 Lou Winchurch

Standing Down

Steve May

Post event Sarma Franklyn of Competent Couriers put himself forward for committee

PARTNER PRESENTATIONS – saved to NCDCA website/members area

- | | |
|-----------------------------|---------------|
| • Ground Transport Group | Alan Wright |
| • Team Togs | Katie Noonan |
| • Peter East Associates Ltd | Nicholas Mohr |

AWARDS

The Sustainability Award 2025. Prestige Cars & Couriers Ltd

The Outstanding Contribution Award 2025. Ian Robertson of The Courier Company Nationwide

Members Choice Award 2025. Top Flight Couriers Ltd

Independent Courier Company of the Year Award 2024 Bronze - The Courier Company Nationwide

Independent Courier Company of the Year Award 2024 Silver - Top Flight Couriers Ltd

Independent Courier Company of the Year Award 2024 Gold – Eagle Couriers Ltd

CLOSE

Meeting closed at 15:35