



"a voice for people with learning difficulties"

People First (Self-Advocacy)

A charity and a company limited by guarantee

Annual Report and Financial Statements For the Year Ended 31 March 2014



Charity number 1057354
Company number
03134827



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**The Management Committee presents its report
and audited financial statements for the year
ended 31 March 2014.**

Letter from the chair

Dear Members,

This year has been very busy for People First in many ways and I would like to give just a few highlights of the year and what has been achieved and what future plans have come out of this;



Our work with member groups, the Cuts Impact Action Now project and the Advocacy, Signposting and Advice service has been very successful. It has given us a lot of information about what the reality is for people with learning difficulties.



It has also helped us to see what work still needs to be done to improve the lives of people with learning difficulties. We will continue with this work into the next year and we will focus on three campaigns which have come out of this work.



The three campaigns are:

1. Promoting wider and better use of Easy Read
2. Making sure that local self-advocacy groups are better funded
3. Making sure people with learning difficulties have the local support and advocacy that they need



These areas of work are so important because there are the building blocks for a person with learning difficulties to have choice, control and independence.



Although there have been many good things that have come out of this year, I would also like to offer my support and the support of People First to those groups that are struggling with the cuts under the current government and in the current financial crisis.



We plan to work hard in the year to come, to campaign with and on behalf of people with learning difficulties and to decrease the negative impact that the cuts to support and services are having on their lives.



Best wishes,

Kate Brackley
Chair

Part 1. Legal and Administrative Information

Charity Name: People First (Self Advocacy)
Charity registration number: 1057354
Company registration number: 03134827



Registered Office and operational address:

**336 Brixton Road
London, SW9 7AA**

Management Committee Members

Eve Rank	(chair), Elected 19/4/2009 Stood down April 2013
Brian Stocker	Treasurer Elected 23/6/07 Stood down 17/8/13
Leanne Purvis	Campaigns Officer, Elected 19/4/2009
Michael Brookstein	Membership Secretary Elected 23/6/07
Christine Spooner	Elected 19/4/2009
Derek Stevens	Elected 19/4/2009
Kate Brackley	(Chair) Elected 19/4/2009
Ruth Caroline Carter	Elected 17/10/10

Management Team

Andrew Lee, Director of Policy and Campaigns
Brian Stocker, Director of Finance and Marketing



Independent Examiner

Dick Maule, Bristol Community Accountants
12 Picton Street, Bristol BS6 5QA



Bankers

Barclays Bank PLC
Bedford Square Business Centre PO Box 314,
6 Bedford Square, London WC18 3TD



For Human Resources advice

Roger Bronkhurst
Independent solicitor



Part 2.



Report of the Management Committee

2.1 Fundraising

Due to cuts in Government funding and the general downturn in the economy raising funds has been very difficult. We have spent a lot of time on this and as detailed below we have had some success.



Our second application to the Office for Disability Issues Facilitation Fund was successful. This was used during the year to produce our new and improved picture bank.



We also got a second years funding from the Persula Foundation towards core costs of £5,000.

As ever a big part of our future plans is fundraising. Finishing and marketing our new Easy Read One-Stop-Shop will have a big impact on core funding.



2.2 The Company Rules We Have to Follow

The organisation is a charitable company limited by guarantee, started on 6th December 1985 and registered as a charity on 6th August 1996. The company has a set of rules called the Memorandum of Association, which says what we are set up to do and the Articles of Association which is a set of rules which says how we can go about doing it. If the company has to close down members are required to contribute an amount not exceeding £1.



2.3 Membership

In 2013/14 we saw the continuation of local groups folding as more advocacy services are being taken over by non-user led organisations. Also many groups are folding because their funding is being cut by local authorities. Many People First advocacy groups rely on support from their Local authority.



Non user led organisations are often able to offer cheaper services and use people with learning difficulties in focus groups, usually unpaid. They claim that consultation has taken place but this is not the case.



We do not agree with this way of working as the process is not empowering. It is tokenistic and does not serve well people who live in the community. It means that groups fold and are therefore are not able to engage with wider policy issues as they affect equality and human rights for people with learning difficulties.



At the moment we have:
87 Group Members
150 Individual Members
34 Associate Members

Note: Self advocacy groups may vary in size from 18 members to 250 members.

2.5 Recruitment and Appointment of Management Committee

The charity trustees are known as `members of the Management Committee`. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of 3 years unless they are an Officer in which case they serve for 4 years. After which they must step down. They may be re-elected at the next Annual General Meeting.



We encourage group members from across the country to put themselves forward for election.

2.6 Risk Management

The Management Committee has spent time looking at what things can go wrong. We regularly look at systems and procedures to reduce the risks the charity faces.



Risks to funding is a ongoing problem and we have developed other ways of getting money. This includes our new Easy Read One-Stop-Shop, the sale of publications, consultancy and training work.



How the office works and the rules we have for checking things, such as paying bills, also reduces the chance of things going wrong.



Procedures are also in place to make sure we have good health and safety for staff, volunteers and visitors.



We look at the way we do things every so often to make sure that we are still doing them right and that they continue to meet our needs.



2.7 Organisational Structure

People First has a Management Committee of up to 12 members who meet a minimum of six times per year and are responsible for the direction and policy of the charity as agreed by the members.



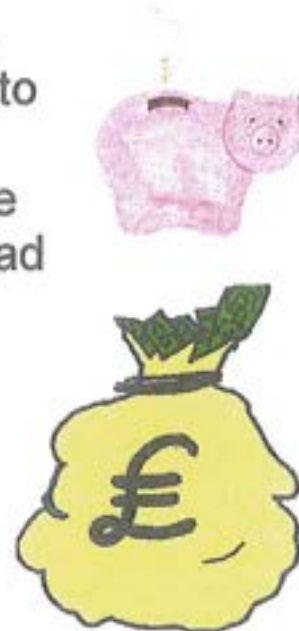
2.8 Day to day Management

There are now two Directors of People First: The Director of Policy and Campaigns and the Director of Finance and Marketing. They both share the role of Director. The Directors of People First are given the authority to carry out the day to day work. They make sure the charity meets its targets and that staff are able to perform their work and continue to develop their skills and work well together.

2.9 Reserves Policy

The reserves policy is still as it was last year. We want to have a reserve, which is enough to cover the organizations running costs for 3 months. However current circumstances have forced us to use up part of the reserves we had built up over the last few years.

Our unrestricted funds as at 31st March 2013 were £18,437. The balance on our unrestricted reserves as at 31st March 2014 is now £19,500



2.10 Public benefit Statement

The company's objectives and principal activities are to:

- To teach people with learning difficulties to speak for themselves, and tell them why this is important.



- To teach the public about what people with learning difficulties need, in the different parts of their lives.



- To get information, about what people with learning difficulties need, or to help other organisations get this information.



- To share useful information to help the public learn about people with learning difficulties.



Part 3.

Main things we did in 2013/14 and future plans.

3.1 Main things we did

People First has had a very busy year with fundraising and policy work. As well as this we have been moving forward with the Cuts Impact Action Now Project with People's Choice at the Barnet Centre for Independent Living.



We have also started a new telephone service for people with learning difficulties and their supporters/carers called Advocacy, Signposting and Advice.



3.1.1 The Cuts Impact Action Now Project (CIAN)

The Cuts Impact Action Now project aims to collect evidence on the impact of local and national cuts on local people with learning difficulties. In September 2013 we started working with People's Choice at Barnet Centre for Independent Living.



This group has excellent local links in Barnet and both People First and People's Choice are really excited to be working together on this ground breaking project. We have done a lot of work on this project in 2013/14 and below are a list of the main things that we have done:



- We have put together a national report about the cuts and changes that are happening all over the UK.
- We have met with key organisations in Barnet to find out what is happening at a local level.
- We started research about what impact the cuts are having on local people with learning difficulties in Barnet. This has been through focus groups, one to one interviews and interviews with carers and staff of local organisations.
- We have started to put together a guidebook for local self-advocacy groups to do their own research.



This project is one of our key priorities with so many cuts at a local and national level. The report and recommendations that come out of our research will be used to campaign about the cuts.



We will also be working with other local groups to carry out their own research. This project funded by Trust for London ends in November 2014.



3.1.2 Accessible Information and our Easy Read Services

Training: During this year we have carried out 12 successful training sessions. We have training 74 people from 45 organisations. This is now a core part of our work. We want to make sure that organisations have a more 'do it yourself' way of thinking about giving information in Easy Read.



Easy Read Translation Service: We still offer translate documents into Easy Read as part of our Easy Read Service. Organisations use this service when they do not have time to do it themselves or when the document is too difficult to translate. In this current year we translated 30 documents for 11 organisations.



We have also been asked by people that have come on our training to check their Easy Read documents to see how accessible they are.



Picture Bank: With the support of the Office for Disability Issues Facilitation Fund we have spent a lot of time finalising our new picture bank. This is being organised ready for sale next year.



We are very excited about the final product and it will be a key part of our Easy Read Service. It will support us to give professionals all of the tools that they need to make information accessible to people with learning difficulties.



3.1.3 Advocacy, Signposting and Advice telephone service

This is a new service that came about because we were getting so many calls from people with learning difficulties and their supporters with issues. Most of the people that called were in a very difficult situation and needed support from People First to find a solution to their issue.



It started as a piece of core work and now we are fundraising so that it can be a project in its own right.



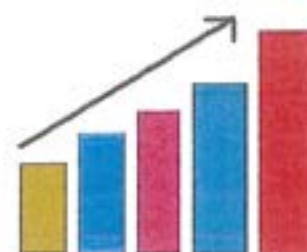
This year we supported 423 people with learning difficulties and their carers with a wide range of issues.



This includes: reporting hate crime, using Access to Work, debt, accessing advocacy and support, understanding changes to benefits, accessing services, getting accessible information, making complaints, accessing employment, voluntary roles and education.



With cuts to support and local services we think that this service will increase over the next year. We have also been added to the Social Care Institute Website called 'Find me good care' as a partner organisation.



You can find this at:

<http://www.scie.org.uk/findmegoodcare/help-from-our-partners.aspx>



3.1.4 Policy and Campaigning in 2013/14

This is an update of the work that the Director has carried out during the last year around policy. It has been a very successful year in terms of keeping the issues affecting people with learning difficulties on the agenda. Below is a summary of the key policy work that has been carried out by the Director.



- **Hate Crime:** People first has been working with a range of organisations around Hate Crime. By working together we have been very successful in getting the views of our members heard at a decision making level.



We are working with the Mayor's Office for Policing and Crime to raise the issues faced by Londoners with learning difficulties at the point of being a victim of Hate Crime.



We also input into a consultation carried out by the Law Commission on 'Hate Crime: The Case for Extending the Existing Offences'. We input into this consultation saying that Disability should



be included in definitions of Hate Crime as it is currently not included in its own right.

- **Inclusion London: People First** presented at the DDPO Legal Network around accessibility and legal duties for both private and public organisations. This is a network involving both Deaf and Disabled People's Organisations and lawyers with expertise in disability law.



- **Personalised Independence Payments:** People First responded to a consultation about the proposed changes to the mobility component criteria of the Personalised Independence Payments.



- **Equality and Human Rights Commission, Disability Committee:** The Director sits on this Committee and is the lead on communication with hard to reach groups and accessible information.



He has been working closely with the EHRC Commission in the run up to the launch of their new accessible website, advising on how to ensure it is as accessible as possible for disabled people.



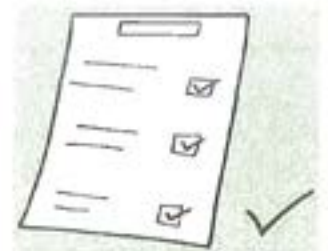
The Director has also been working with the Policy Officer for Disability Programmes around how to engage with hard to reach groups of disabled people in the Commission's work.



The Director has also input into the Commission's work on the United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) in engaging with disabled people and their organisations.



This work is being carried out to ensure that the Commission is focusing its work programme on the areas that are most important to disabled people.



- **Social Care Institute for Excellence:**

People First attends regular meetings at the Social Care Institute for Excellence (SCIE), this national organisation offers advice and practical resources to improve the knowledge and skills of people working in social care.



People First offers input into the work that they carry out, especially in the area of co-production. The Co-production Network informs all work that SCIE carry out in partnership with disabled people, whereby disabled people are the seen as the experts in the field of social care.



It aims to promote ways of professionals and disabled people working together to improve social care.



- **United Nations Committee on the Rights of Persons with Disabilities (UNCRPD)**

People First has recently made a submission the Reclaiming our Futures Alliance and organisation set up to submit a shadow report to the UN Committee around how well the government is meeting the UN Convention on the Rights of Persons with Disabilities.



Through the use of 6 case studies and knowledge of relevant policy and changes we are pleased that our submission shows the reality for people with learning difficulties in the UK. We have also supported 5 local groups to make submissions using their local knowledge.



3.2 Future Plans

Over the next year we will be working to complete the CIAN project. This is to make sure that decision makers understand the impact that the cuts are having on their lives.



We will also be launching a new website with our new Easy Read One-Stop-Shop including our new and improved picture bank. This is to make sure that as many organisations as possible are using Easy Read.



We will also be developing and fundraising for our Advocacy, Signposting and Advice telephone service. This is to make sure that anyone who does not have the support they need to live independent lives can come to us in a time of difficulty.



As a result of the work that we have done over the last year and with the support of the Management Committee we will be focusing out work on 3 key campaigns:



1. Promoting wider use of Easy Read



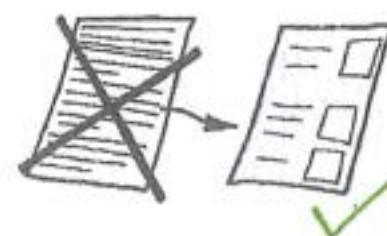
2. Making sure that local self-advocacy groups have better funding



3. Making sure people with learning difficulties have the local support and advocacy that they need



We will also be working hard on our Easy Read Service. This is so that as well as being a campaign at the core of our work, it can support the organisation cover its core funding in 2014/15.



Part 4

SUMMARY ACCESSIBLE ACCOUNTS FOR THE YEAR 2013/14



**Accessible Accounts report
by: The Treasurer**

The full independently examined accounts for 2013/14 are shown at the end of this report. They are not very easy to understand so I have made an easy read version.



The next few pages explain the money information in a different way to make it clearer.



What the Independent Examiner Thought of the full Accounts!

Because we are a company we have had our finances independently examined. They said we kept good records and that we spent money correctly



Where we got our money from!

We got £20,000 from the John Ellerman Foundation in the year ending 31st March 2013. We spent this in the year ending 31st March 2014.



Grant Money that we got from funders:

The Persula Foundation

Office for Disability Issues



Trust for London



Total Grants - £54,325

Access to Work

Money for workers' support



Total - £76,404



**By selling things, giving training,
making documents accessible**

Total - £16,000

TOTAL INCOME OF - £146,729

WHAT DID WE SPEND THE MONEY ON?

Money was spent mainly on Wages for staff, Rent, Conferences and running costs for the office.



DID WE HAVE ANY MONEY LEFT OVER AT 31st MARCH 2014?

YES!

At the end of the year we had free funds of £19,500.



Part 5.

Statement of Financial Activities



Responsibilities of the Management Committee

The Management Committee, who are also known as the Trustees, are responsible for keeping proper accounting records which show clearly, at any time how we are doing with our money and to make sure that the financial statements follow the rules of the Companies Act 2006.



The Management Committee is also responsible for looking after the assets of the charitable company, such as computers and furniture, and for taking reasonable steps to stop or prevent anyone from stealing or cheating.



The names of the Members of the Management Committee who served during the year and up to the date of this report are set out on pages 3 and 4.



The next part is a statement of the Trustees responsibilities for the purposes of Company Law and is declaring that that we have met these responsibilities.



Trustees' responsibilities statement - Charitable Company

The trustees (who are also directors of People First Self Advocacy for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).



Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year.



In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.



The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



In so far as the trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the examiner is aware of that information.



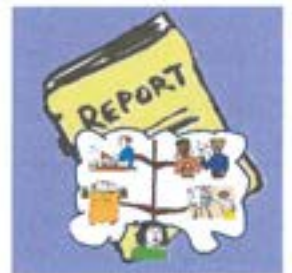
Dick Maule from Community Accountants will continue as independent examiner

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the **special provisions of the Companies Act 2006** relating to small entities.



Approved by the Management Committee on

.....^{5th} September..... 2014



and signed on its behalf by: *Kate Brackley*
Kate Brackley

Independent Examiner's Report to the Trustees of People First (Self Advocacy)

I report on the accounts of the company for the year ended 31st March 2014 which are set out on pages 34 to 39

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants England and Wales.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

examine the accounts under section 145 of the 2011 Act;

follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dick Maule FCA
10-12 Picton St
Bristol BS6 5QA

Date

9/9/14

Dion Maule FCA

People First (Self Advocacy)

Statement of Financial Activities [including Income and Expenditure Account]
for the year ended 31st. March 2014

	Notes	Unrestricted Fund 2014 £	Restricted Funds 2014 £	2014 £	2013 £
Incoming resources	[1]				
Incoming resources from generated funds					
<i>Voluntary income</i>					
Membership		25	-	25	25
Consultancy, sales and services		15,114	-	15,114	26,697
Miscellaneous income		703	-	703	407
Donations		145	-	145	303
Investment income and interest receivable		14	-	14	10
Incoming resources from charitable activities					
Grants and contracts		-	54,325	54,325	66,248
Access to Work		76,404	-	76,404	72,146
Total Incoming Resources		<u>92,404</u>	<u>54,325</u>	<u>146,729</u>	<u>165,836</u>
Resources expended					
Charitable activities		84,678	74,325	159,003	136,070
Governance costs		6,663	-	6,663	6,367
Total Resources Expended	[9]	<u>91,341</u>	<u>74,325</u>	<u>165,666</u>	<u>142,437</u>
Net incoming resources		1,063	(20,000)	(18,937)	23,399
Reconciliation of funds					
Total funds brought forward		<u>18,437</u>	<u>25,000</u>	<u>43,437</u>	<u>20,037</u>
Total funds at 31st. March 2014		<u>19,500</u>	<u>5,000</u>	<u>24,500</u>	<u>43,437</u>

People First (Self Advocacy)

Balance Sheet as at 31st. March 2014

	Notes	2014 £	£	2013 £
Tangible assets	(2)		821	<u>1,095</u>
Current assets				
Stock	(4)	75		75
Debtors and prepayments	(5)	16,387		30,124
Cash at bank and in hand		<u>8,865</u>		<u>14,151</u>
		25,327		44,350
Current liabilities				
Creditors: amounts falling due within one year	(6)	<u>(1,648)</u>		<u>(2,008)</u>
Net current assets			<u>23,679</u>	<u>42,342</u>
Net assets			<u>24,500</u>	<u>43,437</u>
Unrestricted funds				
General reserves			19,500	18,437
Restricted funds			<u>5,000</u>	<u>25,000</u>
Total funds	(8)		<u>24,500</u>	<u>43,437</u>

For the year ended 31st March 2014

The company was entitled to the exemption from audit under section 477(2) of the Companies Act 2006

The members have not requested the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the act with respect to accounting records and for the preparation of the accounts.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the Trustees

C.P. Spooner

Christine Spooner

Kate Brackley

Kate Brackley

dated:- 05/09/14

People First (Self Advocacy)

Notes to the accounts for the year ended 31st. March 2014

(1) Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005 and the Financial Reporting Standard for Smaller Entities [FRSSE] (effective April 2008).

(b) Fund accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

[i] Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

[ii] Donated services and facilities are included at the value to the charity where this can be quantified.

[iii] The value of services provided by volunteers has not been included in these accounts.

[iv] Investment income is included when receivable.

[v] Incoming resources from charitable trading activity are accounted for when earned.

[vi] Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered

[i] Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them

[iii] Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the examiner's fees and costs linked to the strategic management of the charity.

[iv] All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

People First (Self Advocacy)

Notes to the accounts for the year ended 31st. March 2014

(1) Principal Accounting Policies

(e) Fixed assets

Fixed assets are depreciated over their expected useful lives on the following bases:

Equipment: 25% per annum on the reducing balance basis.

Items of equipment are capitalised when the purchase price exceeds £500.

(2) Tangible Assets

	Equipment £
Cost:	
Balance brought forward	77,987
Additions in the year	<u>-</u>
	<u>77,987</u>
Depreciation:	
Balance brought forward	76,893
depreciation charge for the year	<u>274</u>
	<u>77,166</u>
Net book value 31st. March 2014	<u>821</u>
Net book value 31st. March 2013	<u>1,095</u>

	2014 £	2013 £
(3) Stock		
Publications, cassettes and T-shirts	<u>75</u>	<u>75</u>

People First (Self Advocacy)

Notes to the accounts for the year ended 31st. March 2014

	2014	2013
	£	£
(4) Debtors		
Deposit for rent	3,024	3,024
Sundry debtors	<u>13,363</u>	<u>27,100</u>
	<u>16,387</u>	<u>30,124</u>
(5) Creditors: amounts falling due within 12 months		
Sundry creditors and accruals	<u>1,648</u>	<u>5,409</u>

(6) Capital commitments and contingent liabilities

There are no capital commitments at 31st March 2014.

(7) Movements in funds

	Balance 1st. April 2013	Incoming Resources	Outgoing Resources	Balance Transfers	Balance 31st. March 2014
	£	£	£	£	£
Unrestricted funds					
General Fund	<u>18,437</u>	<u>92,404</u>	<u>(91,341)</u>	<u>-</u>	<u>19,500</u>
Restricted funds					
Persula	-	5,000	(5,000)	-	-
Trust for London	5,000	40,000	(40,000)	-	5,000
John Ellerman	20,000	-	(20,000)	-	-
Office for Disability Issues	-	9,325	(9,325)	-	-
	<u>25,000</u>	<u>54,325</u>	<u>(74,325)</u>	<u>-</u>	<u>5,000</u>

People First (Self Advocacy)

Notes to the accounts for the year ended 31st. March 2014

(8) Resources expended

	Charitable Activities	Governance Costs	Total 2014	Total 2013
	£	£	£	£
Staff costs	122,980	5,000	127,980	112,187
Travel, subsistence and hospitality	1,185	-	1,185	991
Rent, rates and premises	17,598	-	17,598	15,291
Auditor's fees	-	775	775	775
Bank charges	641	-	641	183
Depreciation	273	-	273	365
Non capitalised equipment	-	-	-	-
Legal and professional	1,404	-	1,404	101
Consultancy	460	-	460	-
Print, post and stationery	457	-	457	1,276
Telephone	1,382	-	1,382	1,580
Equipment rental and repairs	7,338	-	7,338	4,846
Recruitment and advertising	1,599	-	1,599	-
Insurance	651	-	651	593
IT support	3,035	-	3,035	3,552
Training and project development	-	-	-	105
Committee expenses	-	888	888	592
	<u>159,003</u>	<u>6,663</u>	<u>165,666</u>	<u>142,437</u>

(9) Employee information

	2014	2013
Number of employees	7	7

Number of employees

The average weekly number of employees during the year were calculated on the basis of full time equivalents.

No employee received emoluments of more than £60,000.

	£	£
Salaries and wages	121,628	105,409
Social security costs	<u>6,352</u>	<u>6,778</u>
	<u>127,980</u>	<u>112,187</u>

(10) Trustees information

	£	£
Trustees remuneration and expenses	<u>888</u>	<u>592</u>

The trustees received no remuneration in the year.

The expenses refer to the cost of attending trustees meetings.