

Role Specification Document for Q & B Overseer

Post Title:	Overseer of Members for Quakers and Business
Outline role description (1 sentence) :	To ensure that those members of Q&B in need of pastoral care, receive it either from the post-holder or another member of Q & B, as appropriate.
Main responsibilities - :	As specified in Quaker Faith and Practice Section 12.13.
Qualities, skills and experience required:	<ol style="list-style-type: none">1. Insight into what can constitute pastoral care for members involved in business.2. Is skilled and comfortable in taking the initiative to establish email and/or conversational contact with members3. Can listen with discernment to members' story of their condition.4. Is willing and able to respond resourcefully to members' concerns, referring members' to other sources of pastoral care as is useful.
Member/Attender requirement:	Is a member or attender in good standing of Britain Yearly Meeting Has experience of the issues that arise for those involved in business
Knowledge of Quaker Business Method:	Is not specifically needed, though a facility for plain speaking will be useful
Time requirement:	2 hours per month