

JOB DESCRIPTION

TITLE: Schoolworker (Part-time)
RESPONSIBLE TO: Hub Leader
DATED: January 2021
HOURS: 15 Hours per week
SALARY: £7,900 (based on 15 hours a week for 39 weeks a year)

AIMS & OBJECTIVES:

- To establish long-term working relationships with schools' staff and pupils.
- To create and develop opportunities to inspire wonder and learning as we share stories of Jesus and from the Bible and provide a practical expression of His love.

TASKS & RESPONSIBILITIES:

1. Develop contacts with local schools, with a view to making regular visits.
2. Create and adapt resources for school assemblies and RE lessons.
3. Lead school activities in a manner which meets educational requirements and communicates Christian truths.
4. Build relationships and relate well to teachers and other school staff.
5. Be responsible for effective administration of the work.
6. Undertake induction training: 'Skills for Schoolswork'.
7. Attend regular team meetings as required by the Hub Leader.
8. Attend training and organisational events and meetings where appropriate.
9. Develop own professional and personal gifts and skills by study and training as appropriate and as agreed by the Trust.
10. Familiarise yourself with Spinnaker's policies and procedures, including any advised updates, particularly with regard to Safeguarding and Media and communication policies.
11. Conduct all activities within the spirit of Spinnaker Trust Ltd, and the Christian faith.
12. Any other reasonable duties as directed.

Signature: Date:

Name (Printed):

PERSON SPECIFICATION:

Essential:

1. Provide details of a transferrable DBS disclosure, or be willing to undertake a DBS check.
2. There is a genuine occupational requirement that the post-holder is a committed Christian and in full agreement with Spinnaker's Basis of Faith.
3. Demonstrate sympathy with the ethos and values of Spinnaker and be in good standing with their local church.
4. Ability to relate to children across the primary age range and experience of working with this age group – this could be as a teacher, or in a church or other equivalent setting.
5. An effective and confident communicator, both verbally and in writing.
6. Ability to work as both a member of a team and independently.
7. Ability to respect confidentiality and have a non-judgemental approach.
8. Computer literate.

Desirable:

1. Knowledge of school life/educational structures
2. Experience of Christian schoolwork, particularly taking RE lessons and/or collective worship