



## The Oak Foundation/Little Stars

### JOB APPLICATION FORM

Thank you for your time in completing this application form.

The Oak Foundation  
2a Boundary Road, Walthamstow  
London, E17 8JU  
Tel: 020 8520 0373

Charity number: 1092967

#### Post Details:

Post applied for?	
Where did you see this vacancy advertised?	

#### Contact Details:

Title:	
Name:	
Address;	
Home telephone number:	
Mobile telephone number:	
NIN no	
Do you have the legal right to work in UK	
Email	
How would you be preferred to be contacted?	

**About You:**

<b>Date of Birth:</b>	
<b>Gender:</b>	
<b>Are you currently employed?</b>	
<b>When would you be able to start working for us?</b>	

**Education / Qualifications/ Training:**

<b>Dates:</b>	<b>Course of Study:</b>	<b>Subject/s and Grades/Qualification achieved::</b>

**Employment Experience:**

<b>Dates:</b>	<b>Post held and Main Duties:</b>	<b>Employer name and contact details:</b>	<b>Reason for leaving:</b>

**References:**

- Please provide details of 2 referees that we may contact to ascertain your suitability for the job
- One of your referees should be your current or most recent employer
- Relatives may not be used as referees
- Any offer of employment will be subject to receiving satisfactory references from the referees you have provided

	<b><u>Referee 1</u></b>	<b><u>Referee 2</u></b>
<b>Name;</b>		
<b>Address:</b>		
<b>Telephone;</b>		
<b>Email:</b>		
<b>Occupation:</b>		
<b>How does this referee know you?</b>		
<b>For how long has this referee known you?</b>		

**Life Experiences and Disability Awareness:**

The Oak Foundation recognises that sometimes education or employment history does not fully reflect a candidate's suitability for the job.

Please use the space below to tell us how any of your life experiences would be particularly relevant in helping you to do this job well.

Please also tell us which of your personal qualities you feel would make you the best person for this job?

We would be particularly interested to hear of any experience you have had with disability related issues.

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**Working with vulnerable adults and children:**

**Under the Rehabilitation of Offenders Act 1974, you are required to declare any conviction of a criminal offence, including those that have been 'spent'. This is due to the nature of the Charity's work with vulnerable adults and children. Please complete the section below if this is applicable.**

Declaration:	Date
Signed:	Date